



## Parks & Recreation

# Memo

To: Eric Hanson, City Administrator

From: Linda Bruer, Director of Parks and Recreation

Date: February 2, 2017

RE: Median Maintenance Contract

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Last year, the board awarded a contract for maintenance of landscape medians to the lower of two bidders, Munie Outdoor Services in the amount of \$10,548.50. Munie's 2016 proposal included an option to renew for an additional year at a rate not to exceed 3% of the original contract amount.

Because Muni Outdoor Services was a reliable and responsive contractor in 2016, staff is recommending the renewal of the agreement for an additional year with a 3% increase (\$326.24), or a total of \$10,874.74 for 2017. \$17,000 was budgeted for these services this year.

If you have any questions with regard to the recommendation, please let me know.