

CONSENT ITEM

RE: Check Signatories

DEPARTMENT: Administration

PROGRAM: Finance

RECOMMENDATION: Staff recommends that the Board approve the authorized signers for all City accounts as presented.

EXPLANATION: Check signatories are to be approved by the Board annually. Eric Hanson and Haley Morrison are currently the authorized check signers for all city accounts except for the Balance Sheet Escrow account, the Ballwin Town Center TDD and the Lafayette Older Adult Program (LOAP) account. Eric and Denise Keller are the signers on the Balance Sheet Escrow account as well as the Ballwin Town Center TDD account. Robert Klahr, attorney for the TDD is an additional signer for the TDD account. Denise and Linda Bruer are the signers on the LOAP account, which was added in 2014. The City does not own the funds in this account but serves as a custodian for them.

Denise is authorized to make transfers between any of the accounts.

Checking Account	Authorized Signers
General	Eric Hanson, Haley Morrison
Payroll	Eric Hanson, Haley Morrison
Escrow	Eric Hanson, Haley Morrison
Bail Bond	Eric Hanson, Haley Morrison
Sewer Lateral	Eric Hanson, Haley Morrison
Balance Sheet Escrow	Eric Hanson, Denise Keller
HRA	Eric Hanson, Haley Morrison
Federal Asset Seizure	Eric Hanson, Haley Morrison
POST	Eric Hanson, Haley Morrison
Telephone Escrow	Eric Hanson, Haley Morrison
Special Allocations TIF	Eric Hanson, Haley Morrison
Ballwin Town Center TDD	Eric Hanson, Denise Keller, Robert Klahr
Lafayette Older Adult Program (LOAP)	Linda Bruer, Denise Keller

SUBMITTED BY: Denise Keller, Finance Officer

DATE: January 2, 2018