

CONSENT ITEM

RE: Check Signatories

DEPARTMENT: Administration

PROGRAM: Finance

RECOMMENDATION: Staff recommends that the Board approve the authorized signers for all City accounts as presented.

EXPLANATION: Check signatories are to be approved by the Board annually. Andy Hixson and Haley Morrison are currently the authorized check signers for all city accounts. Robert Klahr, attorney for the TDD, is an additional signer for the TDD account. The LOAP account was added in 2014. The City does not own the funds in this account but serves as a custodian for them.

Denise is authorized to make transfers between any of the accounts.

Checking Account	Authorized Signers
General	Andy Hixson, Haley Morrison
Payroll	Andy Hixson, Haley Morrison
Escrow	Andy Hixson, Haley Morrison
Bail Bond	Andy Hixson, Haley Morrison
Sewer Lateral	Andy Hixson, Haley Morrison
Balance Sheet Escrow	Andy Hixson, Haley Morrison
HRA	Andy Hixson, Haley Morrison
Federal Asset Seizure	Andy Hixson, Haley Morrison
POST	Andy Hixson, Haley Morrison
Telephone Escrow	Andy Hixson, Haley Morrison
Special Allocations TIF	Andy Hixson, Haley Morrison
Ballwin Town Center TDD	Andy Hixson, Haley Morrison, Robert Klahr
Lafayette Older Adult Program (LOAP)	Andy Hixson, Haley Morrison

SUBMITTED BY: Denise Keller, Finance Officer

DATE: January 2, 2019