



DRAFT MINUTES
BOARD OF ALDERMEN
Meeting Minutes

MAY 11, 2020

7:00 PM 1 GOVERNMENT CTR./ZOOM BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Tim Pogue at 7:07 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Bob Kuntz
City Attorney Robert Jones

Absent

MINUTES

The Minutes from the April 27, 2020, Board of Aldermen meeting were submitted for approval. *A motion was made* by Alderman Fleming and seconded by Alderman Finley to approve the minutes from the April 27, 2020 Board of Aldermen meeting. A voice vote was taken with a unanimous affirmative result and the motion passed.

PRESENTATION

2019 AUDIT REPORT

The 2019 Audit Report was presented by Rick Gratz, Partner, and Allison Weems, Audit Manager, with Kerber, Eck & Braeckel LLP. The financial statements received an unmodified opinion with no material weaknesses or material noncompliance noted. No new accounting policies were adopted during the year, and no misstatements were detected as a result of audit procedures.

A series of charts were presented which reflected various ratios for the City in each of the past three years. The *level of fund balance* that is unassigned in the general fund as a percentage of expenditures is 48%, with 20% usually considered desirable. *Capital asset condition* is 31%. Over the past three years, the City's depreciable capital assets have had approximately a third of their useful lives remaining indicating a continual investment by the City that is keeping pace with depreciation. The *pension plan funding ratio* is 93%. Plans with a funding ratio of 80% or more are generally considered healthy plans. The *current ratio* is a measure of the City's ability to pay its short-term obligations. The City's ratio is 10.4%; a current ratio of 2.00 or higher indicates good current liquidity and an ability to meet the short-term obligations.

LEGISLATION

Bill 4060 – Zero Property Tax

AN ORDINANCE SETTING THE REAL ESTATE TAX RATE OF ZERO (0%) PERCENT IN THE CITY OF BALLWIN FOR THE FISCAL PERIOD BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.

A motion was made by Alderman Fleming and seconded by Alderman Finley for a first reading of Bill 4060, title only. A voice vote was taken with unanimous affirmative result and Bill 4060 was read for the first time.

In discussion of Bill 4060:

None

A motion was made by Alderman Fleming and seconded by Alderman Bullington for a second reading of Bill 4060. A voice vote was taken with unanimous affirmative result and Bill 4060 was read for a second time.

A roll call vote was taken for passage and approval of Bill No. 4060 with the following results:

Ayes – Aldermen Utt, Finley, Roach, Stallmann, Fleming, Leahy, Bullington, Kerlagon

Nays -- None.

Bill No. 4060 was approved and became Ordinance No. 20-08



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Bill 4061 - AN ORDINANCE AMENDING THE FINAL DEVELOPMENT PLAN FOR OLDE TOWNE PLAZA

A motion was made by Alderman Kerlagon and seconded by Alderman Roach for a first reading of Bill 4061, title only. A voice vote was taken with unanimous affirmative result and Bill 4061 was read for the first time.

In discussion of Bill 4061:

Mayor Pogue stated this petition was reviewed at the Planning and Zoning Meeting and was unanimously supported by the commission. City Attorney Jones stated he was satisfied that his concerns had been addressed.

A motion was made by Alderman Stallmann and seconded by Alderman Bullington for a second reading of Bill 4061. A voice vote was taken with unanimous affirmative result and Bill 4061 was read for a second time.

A roll call vote was taken for passage and approval of Bill No. 4061 with the following results:

Ayes – Aldermen Utt, Finley, Roach, Stallmann, Fleming, Leahy, Bullington, Kerlagon

Nays -- None.

Bill No. 4061 was approved and became Ordinance No. 20-09

Resolution - A RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING WITH THE REGIONAL JUSTICE INFORMATION SERVICE (REJIS) FOR ACCESS TO COMPUTER AIDED DISPATCHING INFORMATION.

Discussion:

Mayor Pogue asked Chief Schaeffler if he had anything to add regarding the resolution. Chief Schaeffler stated he feels it's a good idea. Alderman Finley asked how long we had been using this service; City Administrator Kuntz stated this is a renewal, not something new.

A motion was made by Alderman Bullington and seconded by Alderman Roach to approve the resolution as submitted.

Resolution - A RESOLUTION OF SUPPORT FOR ANNEXATION OF RESIDENTIAL PROPERTIES IN WATERFORD SUBDIVISION WITH ADDRESSES ON KYLEWOOD COURT AND KYLEWOOD PLACE.

Discussion:

City Administrator Kuntz stated there was a meeting with the trustees before the Covid restrictions had been put in place. The meeting and annexation was driven by the homeowners; the meeting was well attended. We provided a petition to the trustees; they went door-to-door and got approximately 82-85% of the homeowner signatures. The petitions would be submitted to the St. Louis County Boundary Commission.

A motion was made by Alderman Roach and seconded by Alderman Utt to support the annexation.

CONSENT ITEMS

POLICE - Ammunition

Staff recommends purchasing ammunition from Gulf States Distributors, which is the low bid.

Discussion:

None

A motion was made by Alderman Roach and seconded by Alderman Bullington to accept the staff recommendation to purchase ammunition from Gulf States Distributors. A voice vote was taken with unanimous affirmative result and the motion passed.

PUBLIC WORKS – Salt

Staff is requesting authorization to spend \$56,000 with the St. Louis APWA Salt Co-op managed by the City of Chesterfield. Staff is also requesting authorization to obtain requests for proposals from a secondary salt supplier up to \$115,000.

Discussion:

There was a discussion about how much salt we currently have on hand and how much salt we should be able to purchase with the funds requested. Public Works Director Jim Link estimates we should be able to fill the dome when the request for proposal is made for a secondary salt supplier. Alderman Roach asked if bids will come later for the secondary salt; Mr. Link replied there would be bids for the secondary supplier.

A motion was made by Alderman Roach and seconded by Alderman Bullington to authorize the initial \$56,000 purchase and obtain requests for proposal from a secondary supplier, up to \$115,000.

MAYOR'S REPORT

In accordance with past practice, it is recommended that we schedule only one Board meeting during each of the months of June, July and August. In the past, these meetings have been conducted on the third Monday to accommodate business resulting from Planning and Zoning actions; Mayor Pogue asked that the meetings be held on the fourth Monday during these months. Direction, by motion, is requested.

A motion was made by Alderman Roach and seconded by Alderman Utt to adopt the summer meeting schedule. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue stated the contract for City Administrator Bob Kuntz will be extended for one month, through June 30, 2020.

A motion was made by Alderman Stallmann and seconded by Alderman Utt to approve the contract extension. A voice vote was taken with unanimous affirmative result and the motion passed.

CITY ADMINISTRATOR'S REPORT

City Administrator Kuntz reported on the Police Department building final design. The recommendation is to reject bids and postpone moving forward indefinitely as it is not practical to go ahead with the building at this time. He stated that the recommendation likely would have been JEMA. There was discussion regarding the building reserve fund and if it should be dissolved. Mayor Pogue stated he would not recommend that and the fund should be kept in place. Aldermen Stallmann and Fleming agreed, stating it is still our intention to move forward with the project at some point. City Attorney Jones recommended a motion be made to postpone the process and not award a contract for final design at this time.

A motion was made by Alderman Fleming and seconded by Alderman Stallmann to postpone the process. A voice vote was taken with unanimous affirmative result and the motion passed.

Mr. Kuntz advised we have City of Ballwin facemasks available for everyone.

CITY ATTORNEY'S REPORT

Nothing to report



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ALDERMANIC COMMENTS

A motion was made by Alderman Fleming to adjourn. The motion was seconded by Alderman Finley. The motion passed by unanimous voice vote. The meeting adjourned at 7:56 pm.

_____ TIM POGUE, MAYOR

ATTEST:

_____ POLLY MOORE, CITY CLERK