



CITY OF BALLWIN

14811 Manchester Road, Ballwin, MO 63011

BILL NO. 3814

ORDINANCE NO. _____

INTRODUCED BY

ALDERMEN TERBROCK, FINLEY, HARDER, DOGAN, FLEMING, LEAHY, KERLAGON, BOLAND

AN ORDINANCE AMENDING THE 2013 BUDGET OF CASH REVENUE AND CASH DISBURSEMENTS FOR THE OPERATING AND CAPITAL REVENUE FUNDS OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, PROVIDING FOR EXPENDITURE REVISIONS IN ACCORDANCE WITH SAID BUDGET AND MAKING RE-APPROPRIATIONS THEREOF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The budget of anticipated cash revenue and cash disbursements, as submitted by the City Administrator and Finance Officer of the City of Ballwin, for the fiscal year commencing January 1, 2013, and ending December 31, 2013, was approved as the budget of the City of Ballwin for the twelve (12) month period of January 1, 2013 through December 31, 2013 by Ordinance.

Section 2. The expenditures set forth in such budget were authorized for the period January 1, 2013 through December 31, 2013, subject to the certification by the heads of the various departments of the City and the City Administrator, and subject also to the general supervisory control of the Board of Aldermen of the City of Ballwin.

Section 3. During the course of the current fiscal year, adjustments were made within the various departments to address unforeseen situations, fulfill Aldermanic direction and/or to comply with State and Federal mandates.

Section 4. This re-appropriation, as reflected in Exhibit A, attached hereto and made a part hereof, revises operating and capital revenues and expenditures within the total appropriation levels established in the 2013 year budget.

Section 5. All ordinances or parts of ordinances in conflict herewith are to the extent of such conflict repealed.

Section 6. This ordinance shall take effect and be in full force from and after its passage and approval.

PASSED this _____ day of _____, 2013.

TIM POGUE, MAYOR

APPROVED this _____ day of _____, 2013.

TIM POGUE, MAYOR

ATTEST:

ROBERT KUNTZ, CITY ADMINISTRATOR

MEMO

Date: November 6, 2013
To: Mayor Pogue, Board of Aldermen
Subject: 2013 Budget Re-appropriation

As part of the 2014 budget process, each of the department heads and members of the finance staff have completed a comprehensive analysis of revenues and expenditures for the current year. Year-end estimates have been prepared and compared with the 2013 budget. While the budget for many general ledger accounts requires amendment, the overall position of the budget will improve.

Operating Budget:

Revenues are anticipated to decrease by \$120,055, which is .7% of total budgeted revenues. The decrease is attributable primarily to lower than anticipated sales tax receipts and utility gross receipts for telephone and electric. We also experienced reduced revenues from the golf course due to a cool spring season.

Expenditures are anticipated to decrease by about \$463,940, which is 2.4% of total budgeted expenditures. The main factors contributing to this decrease are as follows:

- Deferral of funding for the Great Streets project (\$50,000)
- Finance software budgeted for 2013 was expensed in 2012 (\$72,000)
- Favorable contract award on milling and repaving expense (\$151,000)
- Less anticipated salt usage than originally budgeted (\$29,000)
- Deferral of Vlassis Park electric improvements into 2014 (\$38,000)
- Reduction of contingency funds in all departments (\$66,200)

The net effect on the budget is to reduce the draw from unreserved fund balance from the original budget allocation of \$610,060 to \$266,175. This will result in a year end savings of about \$343,885. Unfortunately, this amount will be needed to achieve budget balance in 2014. We anticipate an unrestricted reserve fund balance of at least \$7,959,886 after deductions going into 2014.

Capital Budget:

Revenues are anticipated to increase by \$267,500 while expenditures are expected to increase by \$79,200. The net impact will be a budgetary surplus for 2013 of \$196,519. Federal reimbursements for the Kehrs Mill Road resurfacing project deferred from 2012 account for the biggest portion of the revenue increase. Higher than expected costs for the remodeling of the boardroom is the primary reason for the expenditure increase.

2013 OPERATING BUDGET AMENDMENT (1)

11/11/2013

Revenues		Current Budget	Amendment	New Budget
	Admin			
01-01-00-500001	Sales tax	5,400,000	(190,000)	5,210,000
01-01-00-501001	Gas gross receipts	750,000	25,000	775,000
01-01-00-501003	Telephone gross receipts	1,100,000	(40,000)	1,060,000
01-01-00-501004	Electric gross receipts	1,500,000	(20,000)	1,480,000
01-01-00-501025	Cable TV franchise fees	425,000	10,000	435,000
01-01-00-508300	Previous year collections	1,000	65,900	66,900
01-01-01-503001	Petition fees	10,000	22,000	32,000
01-01-02-504001	Housing inspections	45,000	15,000	60,000
01-01-02-504100	Building permits	80,000	(15,000)	65,000
01-01-07-503005	Court fines	850,000	95,000	945,000
	Total Admin Rev Amendments:		(32,100)	
01-02-00-500045	Motor fuel tax	800,000	(40,000)	760,000
01-02-00-506750	Insurance/damage reimbursement	500	16,300	16,800
	Total Public Works Rev Amendments:		(23,700)	
01-04-00-500001	Sales tax	660,000	40,000	700,000
	Total Parks Rev Amendments:		40,000	
01-04-41-541001	Resident greens fees	130,000	(12,000)	118,000
01-04-41-541005	Non-resident greens fees	275,000	(20,500)	254,500
01-04-41-541010	Golf carts	120,000	(12,000)	108,000
01-04-41-541510	Beverage sales	37,000	(15,500)	21,500
	Total Golf Course Rev Amendments:		(60,000)	
01-04-42-542010	Daily fees - non res	185,000	(10,000)	175,000
01-04-42-542030	Pool pass - non res family	22,000	(5,000)	17,000
01-04-42-542098	Wildwood swim passes	6,525	5,000	11,525
01-04-42-542500	Concessions	135,000	(19,000)	116,000
	Total N Pointe Rev Amendments:		(29,000)	
01-04-45-506500	Miscellaneous grants	0	19,745	19,745
01-04-45-545002	Daily fees - non res	70,000	(5,000)	65,000
01-04-45-545005	Punch card - res	18,000	7,000	25,000
01-04-45-545006	Punch card - non res	23,000	7,000	30,000
01-04-45-545100	Swim lessons	50,000	16,000	66,000
01-04-45-545400	Program fees - res	60,000	(18,000)	42,000
01-04-45-545410	Program fees - non res	58,000	(7,000)	51,000
01-04-45-545475	Personal trainer	30,000	(6,000)	24,000
01-04-45-545476	Spinning class fees	20,000	(12,000)	8,000
	Total Pointe Rev Amendments:		1,745	
01-04-47-547001	Ballwin Days	75,000	(17,000)	58,000
	Total Ballwin Days Amendments:		(17,000)	
	Total Revenue Amendments:		(120,055)	

PERSONNEL EXPENSES - ADMINISTRATION

Expenses	Current Budget	Amendment	New Budget
01-01-02-100001 Regular pay	\$ 279,015	\$ 2,100	\$ 281,115
01-01-02-109000 Health insurance	\$ 33,834	\$ 1,020	\$ 34,854
01-01-02-110001 LAGERS pension	\$ 23,034	\$ (3,900)	\$ 19,134
01-01-05-100010 Part time pay	\$ 21,309	\$ (4,900)	\$ 16,409
01-01-07-100001 Regular pay	\$ 79,701	\$ 3,400	\$ 83,101
01-01-07-100005 Court officials pay	\$ 14,407	\$ (2,100)	\$ 12,307
01-01-08-100001 Regular pay	\$ 213,921	\$ 1,700	\$ 215,621
01-01-08-100010 Part time pay	\$ 5,000	\$ (2,750)	\$ 2,250
01-01-08-109000 Health insurance	\$ 41,299	\$ 1,300	\$ 42,599
01-01-08-110001 LAGERS pension	\$ 17,645	\$ (5,300)	\$ 12,345
01-01-08-120100 College tuition	\$ 2,500	\$ (2,500)	\$ -
Total Admin Exp Amendments:		\$ (11,930)	

PERSONNEL EXPENSES - PUBLIC WORKS

Expenses	Current Budget	Amendment	New Budget
01-02-20-100001 Regular pay	\$ 170,973	\$ (7,600)	\$ 163,373
01-02-20-109000 Health insurance	\$ 30,774	\$ (13,500)	\$ 17,274
01-02-20-110001 LAGERS pension	\$ 14,036	\$ (2,950)	\$ 11,086
01-02-21-100001 Regular pay	\$ 83,628	\$ (23,800)	\$ 59,828
01-02-21-100010 Part time pay	\$ 11,600	\$ (10,800)	\$ 800
01-02-21-108000 FICA expense	\$ 7,285	\$ (2,800)	\$ 4,485
01-02-21-109000 Health insurance	\$ 15,052	\$ (4,200)	\$ 10,852
01-02-21-110001 LAGERS pension	\$ 8,446	\$ (4,800)	\$ 3,646
01-02-22-100001 Regular pay	\$ 658,877	\$ (71,200)	\$ 587,677
01-02-22-100010 Part time pay	\$ 11,600	\$ (8,100)	\$ 3,500
01-02-22-107000 Workers compensation ins	\$ 18,606	\$ (2,800)	\$ 15,806
01-02-22-108000 FICA expense	\$ 51,330	\$ (8,200)	\$ 43,130
01-02-22-110001 LAGERS pension	\$ 51,087	\$ (14,300)	\$ 36,787
01-02-23-109000 Health insurance	\$ 7,153	\$ 3,200	\$ 10,353
01-02-24-100001 Regular pay	\$ 34,738	\$ 10,200	\$ 44,938
01-02-24-109000 Health insurance	\$ 6,253	\$ 4,700	\$ 10,953
01-02-27-100001 Regular pay	\$ 144,956	\$ 22,700	\$ 167,656
01-02-28-100001 Regular pay	\$ 296,630	\$ 61,000	\$ 357,630
01-02-28-108000 FICA expense	\$ 22,692	\$ 3,500	\$ 26,192
01-02-28-109000 Health insurance	\$ 53,391	\$ 6,200	\$ 59,591
01-02-28-115000 Unemployment	\$ -	\$ 3,600	\$ 3,600
Total PW Exp Amendments:		\$ (59,950)	

PERSONNEL EXPENSES - POLICE

Expenses	Current Budget	Amendment	New Budget
01-03-30-100001 Regular pay	\$ 249,138	\$ 1,350	\$ 250,488
01-03-31-100001 Regular pay	\$ 2,205,519	\$ 77,600	\$ 2,283,119
01-03-31-100002 Overtime pay	\$ 25,000	\$ (10,800)	\$ 14,200
01-03-31-100004 Holiday pay	\$ 47,300	\$ 11,800	\$ 59,100
01-03-31-109000 Health insurance	\$ 346,900	\$ (3,000)	\$ 343,900
01-03-31-110001 LAGERS pension	\$ 233,099	\$ (5,900)	\$ 227,199
01-03-32-100001 Regular pay	\$ 389,726	\$ 29,800	\$ 419,526
01-03-32-100004 Holiday pay	\$ 9,821	\$ 1,800	\$ 11,621
01-03-32-100010 Part time pay	\$ 10,000	\$ (3,500)	\$ 6,500
01-03-32-109000 Health insurance	\$ 73,315	\$ (7,400)	\$ 65,915
01-03-32-110001 LAGERS pension	\$ 33,400	\$ (4,700)	\$ 28,700
01-03-33-100001 Regular pay	\$ 420,684	\$ 8,350	\$ 429,034
01-03-33-100007 Special overtime pay	\$ 14,000	\$ 9,000	\$ 23,000
01-03-33-109000 Health insurance	\$ 56,893	\$ 2,350	\$ 59,243
Total Police Exp Amendments:		\$ 106,750	

PERSONNEL EXPENSES - P&R

Expenses	Current Budget	Amendment	New Budget
01-04-40-100010 Part time pay	\$ -	\$ 3,640	\$ 3,640
01-04-40-110001 LAGERS pension	\$ 19,445	\$ (2,700)	\$ 16,745
01-04-41-100001 Regular pay	\$ 399,582	\$ (29,000)	\$ 370,582
01-04-41-100002 Overtime pay	\$ 10,200	\$ 3,300	\$ 13,500
01-04-41-100016 Part time - golf course	\$ 24,532	\$ (2,000)	\$ 22,532
01-04-41-108000 FICA expense	\$ 36,920	\$ (3,900)	\$ 33,020
01-04-41-110001 LAGERS pension	\$ 33,793	\$ (6,800)	\$ 26,993
01-04-41-115000 Unemployment	\$ -	\$ 11,700	\$ 11,700
01-04-42-100031 Part time - concessions	\$ 43,778	\$ (9,400)	\$ 34,378
01-04-42-110001 LAGERS pension	\$ 3,629	\$ (2,100)	\$ 1,529
01-04-45-100001 Regular pay	\$ 369,486	\$ 4,800	\$ 374,286
01-04-45-100011 Part time - Pointe	\$ 249,906	\$ (7,800)	\$ 242,106
01-04-45-100012 Part time - daycamp	\$ 74,970	\$ (15,400)	\$ 59,570
01-04-45-100014 Part time - aquatics	\$ 143,200	\$ (4,100)	\$ 139,100
01-04-45-108000 FICA expense	\$ 66,748	\$ (3,200)	\$ 63,548
01-04-45-109000 Health insurance	\$ 63,348	\$ 2,550	\$ 65,898
01-04-45-110001 LAGERS pension	\$ 36,062	\$ (10,700)	\$ 25,362
01-04-46-100001 Regular pay	\$ 281,183	\$ 6,100	\$ 287,283
01-04-46-109000 Health insurance	\$ 57,941	\$ 5,000	\$ 62,941
01-04-46-110001 LAGERS pension	\$ 23,271	\$ (3,900)	\$ 19,371
01-04-47-100002 Overtime pay	\$ 15,000	\$ (1,300)	\$ 13,700
Total P&R Exp Amendments:		\$ (65,210)	

Total Personnel Exp Amendments: \$ 8,498,561 \$ (30,340) \$ 8,468,221

OPERATING EXPENSES - ADMIN & PUBLIC WORKS

Expenses		Current Budget	Amendment	New Budget
	Admin			
01-01-02-213002	Microfilming	2,000	(2,000)	0
01-01-03-205106	Employee wellness	0	4,000	4,000
01-01-03-205150	Misc internal public relations	4,300	(4,000)	300
01-01-03-213005	Streetlight maintenance	512,775	25,225	538,000
01-01-04-201013	Legislative conferences	10,000	(10,000)	0
01-01-04-206006	Public officials liability	22,500	(2,000)	20,500
01-01-04-213004	Election expense	12,000	(2,000)	10,000
01-01-04-213008	Legal services	65,000	(5,000)	60,000
01-01-05-206009	Auto deductibles	2,500	(2,500)	0
01-01-05-207002	Public hearings, bids, etc	7,000	4,300	11,300
01-01-05-212026	Building maintenance materials	5,000	(2,000)	3,000
01-01-05-213010	Great Streets Project	50,000	(50,000)	0
01-01-05-226001	Contingency	25,000	(15,000)	10,000
01-01-05-226002	TIF municipal revenue funding	57,528	9,700	67,228
01-01-06-219003	Printers	8,000	(3,000)	5,000
01-01-08-201100	Misc seminars/trainings	6,125	(5,400)	725
01-01-08-213057	Financial advisory services	4,500	(2,750)	1,750
01-01-08-220001	Software	72,600	(72,000)	600
	Total Admin Expenditures:		(134,425)	
	Public Works			
01-02-20-211100	Motor fuel	16,100	(2,900)	13,200
01-02-21-211100	Motor fuel	22,808	(5,100)	17,708
01-02-21-213050	Misc contractual services	20,264	26,250	46,514
01-02-22-211100	Motor fuel	50,982	(9,100)	41,882
01-02-22-212001	Concrete	70,000	5,000	75,000
01-02-22-212002	Asphalt &pPrimer	100,000	(10,000)	90,000
01-02-22-213006	Trash/dumping fees	20,000	(8,000)	12,000
01-02-22-213050	Misc contractual services	26,350	5,900	32,250
01-02-22-213069	Slab replacement	85,000	(13,000)	72,000
01-02-22-219099	Misc equipment < 7,500	2,500	5,000	7,500
01-02-22-223008	Mill/repave	1,247,523	(151,000)	1,096,523
01-02-24-212005	Calcium chloride	3,000	(3,000)	0
01-02-24-212006	Salt	121,000	(29,000)	92,000
01-02-27-211100	Motor fuel	26,833	(4,800)	22,033
01-02-27-213050	Misc contractual services	21,000	(9,000)	12,000
01-02-27-219099	Misc equipment < 7,500	5,800	6,200	12,000
01-02-28-203108	Two way radios	0	12,000	12,000
01-02-28-209022	Stock items	14,600	9,400	24,000
01-02-28-209027	Garage & yard maintenance supplies	4,000	5,000	9,000
01-02-28-209029	Safety equipment	5,600	3,500	9,100
01-02-28-211050	Misc vehicle maintenance	35,000	26,000	61,000
01-02-28-221502	Trucks	172,000	17,550	189,550
01-02-28-226001	Contingency	21,600	(21,600)	0
	Total PW Expenditures:		(144,700)	

OPERATING EXPENSES - POLICE & P&R

Expenses		Current Budget	Amendment	New Budget
	Police			
01-03-30-209029	Safety equipment	5,000	(4,900)	100
01-03-30-215049	Charity fundraiser	7,000	(2,100)	4,900
01-03-30-226001	Contingency	10,000	(7,000)	3,000
01-03-31-211100	Motor fuel	106,682	(4,600)	102,082
01-03-31-215018	Training fund expense	10,000	(3,500)	6,500
01-03-31-219099	Misc equipment < 7,500	0	4,200	4,200
01-03-31-221501	Automobiles	111,000	(6,400)	104,600
	Total Police Expenditures:		(24,300)	
	P&R			
01-04-40-202010	Electric	17,061	4,200	21,261
01-04-40-208063	Vlasis Park maintenance	60,350	(38,000)	22,350
01-04-40-211100	Motor fuel	15,778	(3,100)	12,678
01-04-40-212012	Ferris Park materials	2,000	3,875	5,875
01-04-40-213033	Temporary labor	12,992	(6,550)	6,442
01-04-40-213041	Tree maintenance service	19,000	(4,000)	15,000
01-04-40-213050	Misc contractual services	13,000	(3,600)	9,400
01-04-40-226001	Contingency	10,000	(2,600)	7,400
01-04-41-202040	Water	40,000	(10,000)	30,000
01-04-41-209031	Beer	15,000	(4,000)	11,000
01-04-41-212018	Herbicide/insecticide	14,865	(3,100)	11,765
01-04-41-212019	Fungicides	19,960	(7,400)	12,560
01-04-41-212020	Fertilizers	11,000	(8,500)	2,500
01-04-41-223520	Building equipment & fixtures	46,500	(8,100)	38,400
01-04-42-202010	Electric	47,430	(4,900)	42,530
01-04-42-202030	Sewer	21,422	(8,400)	13,022
01-04-42-209034	Food	47,000	(12,000)	35,000
01-04-42-209037	Chemicals	29,750	(4,700)	25,050
01-04-45-202010	Electric	129,540	3,500	133,000
01-04-45-223530	Building construction/remodel	175,000	10,000	185,000
01-04-45-226001	Contingency	30,000	(20,000)	10,000
01-04-46-212026	Building maintenance material	6,500	(6,000)	500
01-04-47-213055	Entertainment	32,450	3,200	35,650
	Total P&R Expenditures:		\$ (130,175)	
	Total:		\$ (433,600)	

Adopted 2013 Operating Revenue Budget:	\$ 17,307,944
Amendments:	\$ (120,055)
Revised (1) 2013 Operating Revenue Budget:	\$ 17,187,889
Adopted 2013 Operating Expenditure Budget:	\$ 17,918,004
Amendments:	\$ (463,940)
Revised (1) 2013 Operating Expenditure Budget:	\$ 17,454,064
Surplus/(Deficit):	\$ (266,175)

2013 CAPITAL BUDGET ADMENDMENT (1)

Revenues		Current Budget	Amendment	New Budget
	PW			
02-02-22-560050	Misc Project - Reimb (Kehrs Mill)	\$ -	\$ 232,500	\$ 232,500
	Parks			
02-04-00-500001	Parks Sales Tax	\$ 565,000	\$ 35,000	\$ 600,000
			\$ 267,500	
Expenses		Current Budget	Amendment	New Budget
	Admin			
02-01-05-223530	Building construction/remodel	\$ 345,305	\$ 68,700	\$ 414,005
	Parks			
02-04-40-224001	Ferris Park Improvements	\$ 398,500	\$ 5,500	\$ 404,000
02-04-40-226002	TIF Municipal Funding	\$ 43,855	\$ 5,000	\$ 48,855
			\$ 79,200	

Adopted 2013 Capital Revenue Budget:	\$ 1,464,364
Amendments:	\$ 267,500
Revised (1) 2013 Capital Revenue Budget:	\$ 1,731,864

Adopted 2013 Capital Expenditure Budget:	\$ 1,456,145
Amendments:	\$ 79,200
Revised (1) 2013 Capital Expenditure Budget:	\$ 1,535,345

Surplus/(Deficit): \$ 196,519