



**BOARD OF ALDERMEN**  
**Meeting Minutes**

APRIL 22, 2019

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

**THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.**

The meeting was called to order by Mayor Tim Pogue at 7:00 p.m.

**ROLL CALL**

Present

Mayor Tim Pogue  
Alderman James Terbrock  
Alderman Michael Finley  
Alderman Kevin M. Roach  
Alderman Mark Stallmann  
Alderman Frank Fleming  
Alderman Jim Leahy  
Alderman Ross Bullington  
Alderman Raymond Kerlagon  
City Administrator Bob Kuntz  
City Attorney Robert Jones

Absent

The Pledge of Allegiance was recited.

**MINUTES**

The Minutes from the April 8, 2019, Board of Aldermen meeting were submitted for approval. A *motion was made* by Alderman Finley and seconded by Alderman Fleming to approve the minutes from the April 8, 2019 Board of Aldermen meeting as amended. A voice vote was taken with a unanimous affirmative result and the motion passed.

The Minutes from the April 8, 2019 Board of Aldermen closed meeting were submitted for approval. A *motion was made* by Alderman Fleming and seconded by Alderman Finley to approve the minutes from the April 8, 2019 Board of Aldermen closed meeting. A voice vote was taken with a unanimous affirmative result and the motion passed.

The Minutes from the April 15, 2019 Public Works Committee Meeting were submitted for approval. A *motion was made* by Alderman Terbrock and seconded by Alderman Bullington to approve the minutes from the April 15, 2019 Public Works Committee meeting. A voice vote was taken with a unanimous affirmative result and the motion passed.

**ADJOURNMENT SINE DIE**



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Alderman Finley, Mayor Pogue, City Administrator Kuntz, Alderman Stallman and Alderman Fleming as well as members of the public spoke of their appreciation and shared memories of Alderman Terbrock and his work with the Board for 14 years.

**PRESENTATION**

Swearing in of elected officials:

- Mayor Tim Pogue – Oath administered by Assistant City Administrator Andy Hixson
- Alderman Mike Utt – Oath administered by Assistant City Administrator Andy Hixson
- Alderman Mark Stallman – Oath administered by Assistant City Administrator Andy Hixson
- Alderman Jim Leahy – Oath administered by Assistant City Administrator Andy Hixson
- Alderman Ross Bullington – Oath administered by Assistant City Administrator Andy Hixson

Officials were sworn in for a two-year term, expiring April 2021

Call to Order at 7:25 p.m.

A second roll call was called after the swearing in of the newly elected officials.

Present

Absent

- Mayor Tim Pogue
- Alderman Mike Utt
- Alderman Michael Finley
- Alderman Kevin M. Roach
- Alderman Mark Stallmann
- Alderman Frank Fleming
- Alderman Jim Leahy
- Alderman Ross Bullington
- Alderman Raymond Kerlagon
- City Administrator Bob Kuntz
- City Attorney Robert Jones

**PUBLIC COMMENTS**

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Gary Carr thanked Alderman Terbrock for his 14 years of service to the City of Ballwin and welcomed the new Alderman, Mike Utt.

Press McDowell also thanked Alderman Terbrock for his years of service to the City and shared memories.

## **CONSENT ITEMS**

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Parks: John Hoffman, Golf Course Sprayer – Approval to accept the low bid to replace the current sprayer system.

*A motion was made* by Alderman Fleming and seconded by Alderman Stallmann to approve the low bid as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.

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Public Works: Jim Link – Slabs/Sidewalks – Approval to accept low bid for slab and sidewalk repair

*A motion was made* by Alderman Fleming and seconded by Alderman Stallmann to approve the low bid as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.

## **MAYOR'S REPORT**

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Mayor Pogue recommended Alderman Fleming for President of the Board. Motion was made by Alderman Stallmann to approve the recommendation and seconded by Alderman Finley. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue made the recommendation to cancel the second Board meeting in May due to the Memorial Day holiday. Motion was made by Alderman Stallmann to approve the recommendation and seconded by Alderman Leahy. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue made the recommendation to hold one meeting per month in the months of June, July and August. This meeting would be on the third Monday of the month. Motion was made by Alderman Fleming to approve the recommendation and seconded by Alderman Leahy. A voice vote was taken with unanimous result and the motion passed.

The recommendation was made to appoint Gary Carr to the Planning and Zoning Committee, replacing Alderman Utt. Motion was made by Alderman Finley to approve the recommendation and seconded by Alderman Stallmann. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue proposed that an RFP be issued for two items: extending the existing parking lot near the tennis courts in Vlasik Park and placing prefabricated restrooms near the playground area in Vlasik Park. Motion was made by Alderman Bullington and seconded by Alderman Stallmann to move forward with the RFPs for both items. A voice vote was taken with unanimous affirmative result and the motion passed.

Mayor Pogue also mentioned the drug take back day is Saturday, April 27 at the Ballwin Police Department from 10 a.m. until 2 p.m.

Mayor Pogue also shared he was able to get a “Let’s Go Blues” banner for the City and displayed it for the Board and members of the public attending the meeting. Go Blues!

## **CITY ADMINISTRATOR'S REPORT**

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City Administrator Kuntz introduced Chris Conway, the City's new Parks Director.

Mr. Kuntz also requested the Board consider legislation for a dedicated fund set aside for future projects; there are two projects coming up we are aware of. Alderman Bullington asked how long the funds would be set for; City Attorney Jones responded it would be five years. Alderman Finley stated he is not in favor of the fund and does not feel there is a compelling reason for it. He also stated he favors a specific fund for a specific reason. Alderman Leahy asked about use of Prop P funds and asked about the operating fund balance. Alderman Fleming stated when funds are set up by ordinance, flexibility is limited. He would like to see the details hammered out before it is discussed as legislation; more details are needed before moving forward. Alderman Stallmann stated he believes this is an excellent, prudent use of funding and keeping this in place shows we know how to manage City funds. Alderman Kerlagon believes in anticipatory management and we should move forward with the process. After discussion, Mr. Kuntz stated this would be deferred until we move into budget preparations due to future uncertainty.

## **STAFF REPORTS**

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Administration: Andy Hixson, Annexation Update

Mr. Hixson provided an update to the Board on Annexation and stated the Commission won't accept or deny our request but will allow us to move forward with our plan. Alderman Fleming asked about a timeline for the annexation. Mr. Hixson stated it would be approximately 18 months; it would have to be on the April 2020 ballot and if approved, would go into effect six months after it passes. Alderman Roach stated we need to start early making voters aware. Mr. Hixson stated we are already meeting with subdivisions, taking steps we need to. Mr. Kuntz asked for an update at a future meeting and for the Board to provide guidance.

Parks: John Hoffman, New Parks Director and Parks Master Plan

Mr. Hoffman asked the Board to adopt the Parks Master Plan.

*A motion was made by* Alderman Roach and seconded by Alderman Fleming to move forward with the Master Plan. A voice vote was taken with unanimous affirmative result and the motion passed.

Police: Officer Steve Morrison, Parking Concerns 15480 Clayton Rd.

Officer Morrison stated we were asked to open more parking for tenants of the building, which UMB is opposed to. There was discussion of the various streets and signs/restrictions and recommendations as to which signs could be removed or changes made to free up spaces for parking. Officer Morrison stated he talked with several residents

on Claybend and was met with mixed feelings on the parking. Alderman Roach asked if the HOA had been contacted. Alderman Finley stated if this is only a matter of 12 spaces or fewer, there wouldn't be a need to involve the HOA. Mayor Pogue asked about UMB's issue with the parking; Officer Morrison stated they're opposed to people parking on their lot, but have never taken action to have cars towed. Officer Morrison is also concerned with line of sight issues. Alderman Fleming and Alderman Leahy both stated they are inclined to go with the recommendation made by the Police Department. City Attorney Jones asked that everyone be very specific for legislation

*A motion was made by* Alderman Roach and seconded by Alderman Leahy to approve staff recommendations. A voice vote was taken with unanimous affirmative result and the motion passed.

Public Works: Jim Link, Leaf Collection Bids

Mr. Link shared the City is looking for alternatives to leaf collection. We are starting a pilot program in Meadowbrook Country Club and would like to solicit formal bids for collection. Alderman Fleming asked how often pick up would be; Mr. Link shared one pass through would be made very week. Alderman Utt posed the question of how much it costs for us to provide the service internally was raised; Mr. Link stated it is approximately \$25/cubic yard. Mr. Kuntz stated this will come back to the Board after the one-year pilot. He also stated this pilot program will help to improve our visibility in the community.

*A motion was made by* Alderman Roach and seconded by Alderman Leahy to move forward with the pilot program.

A voice vote was taken with unanimous affirmative result and the motion passed.

## **CITY ATTORNEY'S REPORT**

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City Attorney Jones shared that Winchester has given tentative approval to the Courts contract. The amended start date will be June 1.

A motion was made by Alderman Finley to draft legislation and seconded by Alderman Stallmann. A voice vote was taken with unanimous affirmative result and the motion passed.

## **ALDERMANIC COMMENTS**

Aldermen Roach and Leahy recognized Jim Terbrock and his family and thanked him again for his service to the City of Ballwin.



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Alderman Stallmann recognized and thanked the Ballwin Police Department for keeping our city safe. Ballwin was named the safest city in Missouri and eight of the top 10 safest cities in Missouri are in St. Louis County; this is certainly due to excellent service provided by local police departments.

Alderman Finley discussed the unrestricted fund balance. With uncertainty about the internet use tax and sales tax base, we need to exercise budgetary restraint. Alderman Finley also asked what is happening with Old Town Center and asked Mr. Hixson to prepare a report for the Board so there is a better understanding of what is going on.

Alderman Finley asked about the paper shredder event on June 1. Officer Morrison stated we are not sure of where the event will be held this year due to Target corporate offices' objection. Two possibilities are the old Hobby Lobby parking lot or the Police Department.

**CLOSED SESSION** \_\_\_\_\_

*A motion was made* by Alderman Fleming and seconded by Alderman Roach to go into closed session to discuss real estate issues as authorized under Section 610.021(2) RSMo. A roll call vote was taken with a unanimous affirmative result.

**OPEN SESSION** \_\_\_\_\_

*A motion was made* by Aldermen Fleming to reconvene. The motion was seconded by Alderman Stallmann and passed by unanimous voice vote.

*A motion was made* by Alderman Fleming to adjourn. The motion was seconded by Alderman Finley. The motion passed by unanimous voice vote. The meeting adjourned at 8:57 pm.

\_\_\_\_\_ TIM POGUE, MAYOR

ATTEST:

\_\_\_\_\_ Andy Hixson, CITY CLERK