



Consent Item

RE: Personnel Manual Revision

Department/Program: Administration

Explanation:

Residency - The City has relaxed its residency requirements in order to attract applicants.

Vacancies - These edits are in response to our online application system and process.

Media Inquiries - Include the position of Marketing and Communications Specialist.

Family and Medical Leave Act (FMLA) - Section "Use of Paid Leave Required" The title states that is required, however the verbage currently says "may elect."

Recommendation: Accept the proposed changes to the personnel manual. Changes are attached. Strikethrough and red text indicate necessary revisions.

Submitted By: Haley Morrison

Date: April 1, 2021