BALLWIN
Parks and Recreation

Memo

To: **Linda Bruer, Director Parks & Recreation**

From: **Hedy Boone, Deputy Director of Recreation**

Date: **February 9, 2016**

RE: **RFP#16-22 North Pointe Concession Tables**

In keeping with the current purchasing policy, sealed formal bids were solicited for the purchase of sixteen new concession tables for North Pointe Aquatic Center to replace the seventeen original concession tables that are rusting and can no longer be repaired. A total of $23,000 is budgeted in the 2016 operating budget.

Requests for proposals were sent to ten businesses and the bid notice was advertised in the St. Louis Business Journal on January 29 and on the City website. On February 9, seven sealed bids were received, reviewed and tabulated. Four companies (listed on the spreadsheet 4-7) did not meet the specifications because the frame and legs of the tables are powder coated and do not have the plastisol coating as specified. The first three companies listed on the spreadsheet met specifications.

Staff recommends award to the lowest bidder meeting specifications, Recreation Supply in the amount of $15,521.40. If you need further information, please let me know.

CITY OF BALLWIN
TABULATION OF BIDS

RFP # 16-22

Bid Item: North Pointe Concession Tables Date Opened: February 9, 2016 Dept: Parks & Recreation Dept.

Company	14 round tables	2 ADA accessible tables	Shipping/ handling	Style	Total
1. Recreation Supply	$12,936.00	$1,802.40	$783	955-1P1 957-1P1 4 weeks	$15,521.40
2. The Park & Facilities	$14,851.34	$1,893.62	Included in price	955-1P1 957-1P1 5 weeks	$16,744.96
3. Premier Poly Steel	$15,428.00	$2,150.00	$780	955-1P1 957-1P1 4-5 weeks	$18,358.00
4. Kirby Built	$10,188.36	$1,433.62	$720.39	Alt. VIL50000 VIL5005 4 weeks	$12,342.37
5. Fry & Associates	$10,718.40	$1,909.60	Included in price	Alt. SG 150D SG 151D 3 weeks	$12,628.00
6. Custom Property Solutions	$11,037.60	$1,478.80	$450	Alt. UL358-4 RDP UL358H-RDP 4 weeks	$12,966.40
7. Commercial Group	$12,899.18	$2,184.56	Included in price	SG150 SG 1451 2-3 weeks	$15,083.74
TOTAL GROSS PRICE					
TOTAL NET PRICE					
DELIVERY DATE					

Attending Opening: Dept. Rep _____ Finance Rep _____

Budgeted Item: $23,000 01-04-42-219099 Spec 14 tables-955-1P1 and 2 tables-957-1P1