

Budget Calendar Fiscal Year 2020

DATE	ACTION
August 12, 2019	Provide departmental access to 2020 Budget System
September 9 – 12, 2019	City Administrator holds initial budget preparation meeting with department heads and staff
September 23, 2019	Present employee compensation to Board of Aldermen
October 2-4, 2019	City Administrator and Finance Officer meet with individual department heads to review departmental budgets
October 14, 2019	Conduct Budget Work Session with Board of Aldermen; present General Fund Budget Expenditures and Capital Improvement Plan
October 28, 2019	Present General Fund Budget Revenues to Board of Aldermen
November 11, 2019	Present Comprehensive Proposed Budget for all funds to Board of Aldermen
November 25, 2019	Present 2019 Budget Re-appropriation to Board of Aldermen
November 27, 2019	Publish Public Hearing Notice
December 2, 2019	Present Capital Improvement Plan for Approval at Planning & Zoning Commission Meeting (as required by State Statute)
December 9, 2019	Conduct Public Hearing on Proposed Budget; Adopt Budget
December 10, 2019	Distribute Approved Budget