

CONSENT ITEM

RE: Check Signatories

DEPARTMENT: Administration

PROGRAM: Finance

RECOMMENDATION: Staff recommends that the Board approve the authorized signers for all City accounts as presented.

EXPLANATION: Check signatories are to be approved by the Board annually. Bob Kuntz and Tom Aiken are currently the authorized check signers for all city accounts except for the Balance Sheet Escrow account and the Lafayette Older Adult Program (LOAP) account. Bob and Denise Keller are the signers on the Balance Sheet Escrow account as well as the Ballwin Town Center TDD account. Denise and Linda Bruer are the signers on the LOAP account, which was added in 2014. The City does not own the funds in this account but serves as a custodian for them.

Denise is approved for transfers to and from all accounts.

Checking Account	Authorized Signers
General	Robert Kuntz, Tom Aiken
Payroll	Robert Kuntz, Tom Aiken
Escrow	Robert Kuntz, Tom Aiken
Bail Bond	Robert Kuntz, Tom Aiken
Sewer Lateral	Robert Kuntz, Tom Aiken
Balance Sheet Escrow	Robert Kuntz, Denise Keller
HRA	Robert Kuntz, Tom Aiken
Federal Asset Seizure	Robert Kuntz, Tom Aiken
POST	Robert Kuntz, Tom Aiken
Telephone Escrow	Robert Kuntz, Tom Aiken
Special Allocations TIF	Robert Kuntz, Tom Aiken
Ballwin Town Center TDD	Robert Kuntz, Denise Keller
Lafayette Older Adult Program (LOAP)	Linda Bruer, Denise Keller

SUBMITTED BY: Denise Keller, Finance Officer

DATE: January 6, 2015