### \*\*\*NAME AND ADDRESS OF ISSUING BANK\*\*\* IRREVOCABLE LETTER OF CREDIT NO. \_\_\_\_\_ City of Ballwin, Missouri Attn: City Administrator **Government Center** 14811 Manchester Road Ballwin, MO 63011 Dear Sir: We hereby establish in favor of the CITY OF BALLWIN, upon the application of and for the account of \_\_\_\_\_ (Account Party), \_\_\_\_\_(Account Party Address) our transferable irrevocable standby letter of credit (the "Letter of Credit") in the amount of \$\_\_\_\_\_ (the "Maximum Available Credit"), subject to the reduction as hereinafter set forth. For information only: This letter of credit is issued with respect to a \_\_\_\_\_\_ improvement project in the City of Ballwin, Missouri, known as \_\_\_\_\_ (project name). Subject to all of the terms and conditions of this Letter of Credit, the Maximum Available Credit shall be made available by your draft(s) at sight drawn on us accompanied by this Letter of Credit and any amendments thereto for presentation and by the following documents: 1. Your signed certificate, in the form attached hereto as Exhibit A, dated not more than ten days prior to its presentation to us; or 2. Your signed certificate, in the form attached hereto as Exhibit C, dated not more than ten days prior to its presentation to us. No draft will be paid if the amount thereof is in excess of the Maximum available Credit hereunder as of the date such draft is to be paid. Partial drawings may be presented under this Letter of Credit, which, in the aggregate and subject to the limitations set forth herein, shall not exceed the Maximum Available Credit then in effect and each such drawing honored by us hereunder shall reduce the Maximum Available Credit by the amount of such drawing. The draft(s) drawn under this Letter of Credit must be drawn and presented to our offices at \_\_\_\_\_ Attention: (or such other officer, department or address designated in writing by us to you at your address shown above or at such other address as you shall advise us of in writing) by hand delivery or by delivery by courier between 8:00 a.m. and 5:00 p.m. (St. Louis, Missouri time) on a Business Day (as defined below). As used in this

We hereby agree that all drafts drawn under and in compliance with the terms of this

Letter of Credit, "Business Day", shall mean any day other than a Saturday, Sunday or a day on which banking institutions in the State of Missouri are authorized or required by law to close.

Letter of Credit will be duly honored by us upon delivery of any of the certificate(s) specified above and if presented at our aforesaid office on or before the Expiration Date (as defined below).

If demand for payment is made hereunder in strict conformity with the terms and conditions of this Letter of Credit before 11:00 a.m. (St. Louis, Missouri time) on any Business Day, payment of the amount demanded shall be made in immediately available funds not later than 1:00 p.m. (St. Louis, Missouri time) on the next succeeding Business Day.

Payment under this Letter of Credit to you shall be made by wire transfer of immediately available funds per your instructions.

Only you or a transferee may make drawings under this Letter of Credit. Upon payment as provided above of the amount specified in a sight draft drawn hereunder, the Maximum Available Credit of the Letter of Credit shall be reduced by the amount of the payment.

If demand for payment does not conform to the terms and conditions of this Letter of Credit, we will promptly notify you thereof and of the reasons therefor, such notice to be promptly confirmed in writing to you, and we shall hold all documents at your disposal or return the same to you, if directed by you.

This Letter of Credit is effective immediately and expires on the earliest of (i) close of the first business day five (5) years from the date of issuance of this Letter of Credit, i.e., the date first written above, or (ii) when you have drawn and we have paid to you the Maximum Available Credit of this Letter of Credit or (iii) the day on which this Letter of Credit is surrendered to us for cancellation (collectively, the "Expiration Date"); provided, however, notwithstanding the termination by expiration of this Letter of Credit, our payment obligation shall survive such expiration with respect to any sight drafts accompanied by a certificate in the form of Exhibits A, or C, as the case may be, presented to us for payment prior to the expiration of this Letter of Credit; and further provided that upon such expiration we shall immediately transfer the balance of the Maximum Available Credit to you at the following account:

or such other account subsequently designated by you, unless you authorize in writing a release of our obligations under this Letter of Credit by a certificate in the form of Exhibit B or authorize a replacement of the Letter of Credit. It is a condition of this Letter of Credit that it shall be deemed automatically extended, without amendment, for one year from the Expiration Date hereof, and for successive one year periods ending on the anniversary of the Expiration Date unless at least 75 days prior to any such anniversary of the Expiration Date, we shall send you, in the form attached hereto as Exhibit D, notice that we elect not to consider this Letter of Credit renewed for such additional one-year period.

Upon our receipt, from time to time, from you of a written reduction certificate in the form attached as <u>Exhibit E</u>, we are authorized to reduce the Maximum Available Credit hereunder by the amount stated in such certificate, any such reduction to be effective only at our

By: \_\_\_\_\_

# EXHIBIT A TO LETTER OF CREDIT FORM OF CERTIFICATE FOR "A" DRAWING

Name and A	Address of Issuing Bank:
	<del></del>
	<del></del>
Attention: S	STANDBY LETTER OF CREDIT DEPARTMENT
Re:	Your Letter of Credit No
	In Favor of City of Ballwin, Missouri
To Whom I	t May Concern:
	undersigned, a duly authorized official of City of Ballwin, Missouri (the
	y"), hereby certifies to (Name of enk) (the "Bank"), with reference to Irrevocable Letter of Credit No.
U	(the "Letter of Credit"; any capitalized terms used herein and not defined
	heir respective meanings as set forth in the said Letter of Credit) issued by the Bank
	he Beneficiary, that:
1.	The Account Party has failed to complete all improvements or fulfill all
	obligations required by the Subdivision Code, Improvement plans, or any Deposit
0	Agreement.
2.	The draft in the sum of \$ accompanying this  Certificate is not in excess of the Maximum Available Credit under the Letter of
	Credit and shall result in a reduction of the Maximum Available Credit under the Letter of
	Letter of Credit.
	Transfer the funds as stated above to the credit of the City of Ballwin, Missouri to
	(Name of City Depository) for the account of
ABA	, Attention, Reference
	, 1201010100
IN V	WITNESS WHEREOF, the Beneficiary has executed and delivered this certificate
this	day of, 20
	CITY OF BALLWIN, MISSOURI
	By: City Administrator or
	City Administrator or
	Acting City Administrator

#### EXHIBIT B

### TO LETTER OF CREDIT COMPLETE RELEASE OF LETTER OF CREDIT

City Administrator, City of Ballwin Government Center 14811 Manchester Road Ballwin, Missouri 63011

Name and Address of Issuing Bank:
Attention: STANDBY LETTER OF CREDIT DEPARTMENT
LETTER OF CREDIT NUMBER: IN ORIGINAL AMOUNT OF: \$
Sir or Madam:
This certificate certifies that the above letter of credit has been destroyed or lost and authorizes the complete release of the letter of credit as if the letter of credit had been fully and finally surrendered to you.
CITY OF BALLWIN, MISSOURI
By:

### EXHIBIT C TO LETTER OF CREDIT FORM OF CERTIFICATE FOR "C" DRAWING

		, 20	
	uing Bank and Bank Address:		
Attention: S	STANDBY LETTER OF CRED	OIT DEPARTMENT	
Re:	Your Letter of Credit No in Favor of City of Ballwin, I		
Gentlemen:			
"Beneficiary	y"), hereby certifies to	official of City of Ballwin, Missouri (the	(Name of
,	neanings as set forth in the said l	s used herein and not defined shall have Letter of Credit) issued by the Bank in f	
1. special trans	sit account for	ccompanying draft are now due for depo	osit in a
	The draft in the sum of \$ot in excess of the Maximum Av	accompanying to all able Credit under the Letter of Credit nder the Letter of C	and shall
***Name of		the credit of the City of Ballwin, Misso count of ABA	
	VITNESS WHEREOF, the Benefit of, 20	eficiary has executed and delivered this	Certificate
		CITY OF BALLWIN, MISSOURI	
		By:	

# EXHIBIT D TO LETTER OF CREDIT FORM OF NOTICE OF EXPIRATION

		, 20
City of Ballw Attn: City Ac Government 14811 Manch Ballwin, Mis	vin, Missouri Iministrator Center nester Road	
Attention:		
Re:	Our Letter of Credit No	in Favor of City of Ballwin, Missouri
		business day one (1) year from the date of issuance
Gentlemen:		
	ove-reference letter of credit and,	s notification that the Bank does not intend to therefore, it will expire in full and finally on the
		Very truly yours,
		NAME OF ISSUING BANK
		By:Authorized Officer
	unt Party:unt Party Address:	

## EXHIBIT E TO LETTER OF CREDIT FORM OF REDUCTION CERTIFICATE

City Administrator
City of Ballwin Government Center
14811 Manchester Road
Ballwin, Missouri 63011
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Name and Address of Issuing Bank:
Attention: STANDBY LETTER OF CREDIT DEPARTMENT
LETTER OF CREDIT NUMBER:
IN ORIGINAL AMOUNT OF: \$
To Whom It May Concern: This certificate authorizes reduction in the amount of \$ of the above letter of credit. The remaining maximum available credit for this letter of credit is
\$
CITY OF BALLWIN, MISSOURI
By:
City Administrator or Acting City Administrator
Memo to Contractor: for information only
(This portion will be provided for developer's information and will not form a part of the
reduction certificate.)