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# Police Operating Budget Overview

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The 2014 Operating Budget represents the essential needs in personnel and equipment for the effective and efficient operations of the Ballwin Police Department. A critical review of the budget is based on projections from historical data. The trends from this data fluctuate with usage and necessity to provide services. The Police Department Operating Budget for 2014 is proposed at \$5,747,585 which is over the 2013 Appropriation levels by \$312,830. While this reflects an increase in personnel cost and a 10% increase in the insurance liability categories, personnel comprise 85% of the operating budget for the police department.

The key portions of the 2014 budget encompass operations, while addressing building maintenance concerns. To ensure the public safety needs of the citizens, crime trends and training requirements will dictate the allocation of budgetary training funds. Personnel performance standards and evaluations will be updated to continue employee development which in turn will strengthen promotional candidates for opportunities that become available. Professional policing is maintained through education and compliance of universally accepted operating procedures. Accreditation assures an independent oversight which is a goal of the Department by the Missouri Police Chiefs' State Association Certification Program.

During the fiscal year of 2012 and 2013 we removed the wall covering and painted the interior and exterior of the Police Station, upgraded the UPS system and replaced the flooring on the 1<sup>st</sup> floor level. Continuing with that stewardship we are proposing Phase II of the Police Station upgrades by replacing the floor covering in the lower level of the police building, replacing the lobby furniture, reconditioning the office area cubical furniture and sealing and striping the parking lot. With renovations to the Board/Court room, we have budgeted to replace the floor covering on the 1<sup>st</sup> floor level of the Police Station. This will conclude the Police Station remodeling.

A review was performed on the current NIXLE platform which allows a communicative outreach to our residents through email, text and web notifications. This free program has been utilized by the city for four years and works efficiently in exporting information to the public. NIXLE also provides an enhanced outlet which allows for private messaging to selective groups (i.e. employee notification), geographic targeting, scheduling messaging and advanced publishing to include standard file formats such as PDF attachments. NIXLE provides an excellent avenue to communicate with our community as well as within the organization.

The Patrol Vehicle Rotation was also analyzed and the Department is recommending the replacement of four Impalas for Field Operations and one vehicle for Criminal Investigations, all under state contract. The vehicles recommended are based on fuel economy and pricing of the three major car manufacturers.

We have looked at motor fuel consumption and budgeted based on historical trends of gallon consumption. The Contingency Fund addresses motor fuel overruns and unanticipated emergencies in any of the four programs.

Chief Steven Schicker

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>30</b>	<b>Management/Administration</b>			
100001	Regular pay	\$242,695.91	\$249,138.00	\$250,474.00	\$258,058.00
107000	Workers' compensation ins	\$6,291.25	\$6,681.00	\$6,518.00	\$6,697.00
108000	FICA expense	\$18,137.70	\$19,059.00	\$18,866.00	\$19,741.00
109000	Health insurance	\$25,615.33	\$27,304.00	\$27,328.00	\$28,769.00
109005	HRA funding	\$2,764.78	\$2,500.00	\$2,500.00	\$2,500.00
109010	HRA fees	\$274.96	\$286.00	\$278.00	\$286.00
109050	ACA/PCORI fees	\$0.00	\$0.00	\$16.00	\$926.00
109500	Dental insurance	\$1,391.04	\$1,498.00	\$1,458.00	\$1,507.00
110001	LAGERS pension	\$13,611.82	\$23,713.00	\$22,780.00	\$20,070.00
110002	Police pension	\$6,694.56	\$0.00	\$0.00	\$0.00
111000	Life insurance	\$487.94	\$524.00	\$499.00	\$336.00
120006	Uniforms - police	\$1,180.15	\$1,150.00	\$1,150.00	\$1,150.00
120105	Tests & certifications	\$0.00	\$1,700.00	\$1,700.00	\$1,700.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Promotional tests and psychological examinations needed in the event of retirement/separation of ranking officers. The test will be used as part of the selection process. Price includes postage materials.	
201031	Chief's conferences	\$1,012.06	\$2,000.00	\$1,800.00	\$2,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Fall and spring Missouri conferences through MPCA & IACP. Includes Lodging, transportation, meals and registration. State of Missouri POST certified for Project 48.	
201032	FBI retraining conferences	\$385.35	\$1,500.00	\$1,138.00	\$1,500.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			FBI National Academy training conference in Missouri and/or National Conference for Chief of Police. All training meets POST requirements.	
201034	Police clerks conference	\$0.00	\$475.00	\$0.00	\$475.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Annual conference for administrative assistant. Training and updates on Sunshine Law and retention of police records.	

City of Ballwin

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<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>30</b>	<b>Management/Administration</b>			
201081	Chief/mgmt meetings	\$511.00	\$600.00	\$500.00	\$600.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			Backstoppers, FBINAA, LEO of Greater St. Louis and West County Chamber meetings for Chief of Police and Commander Bureau of Operational Support.	
201086	Police academy training	\$300.00	\$300.00	\$300.00	\$300.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			Cost of continuing education for Chief of Police and Commander Bureau of Operational Support through St. Louis County and Municipal Police Academy. POST certified. \$150 per officer.	
201100	Misc seminars/training	\$114.75	\$300.00	\$300.00	\$300.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			Periodic lunch meetings and seminars that become available. Price reflects parking and other expenses.	
202010	Electric	\$20,990.55	\$24,310.00	\$23,200.00	\$24,310.00
202020	Gas	\$3,335.65	\$2,824.00	\$3,300.00	\$3,500.00
202030	Sewer	\$863.42	\$881.00	\$850.00	\$850.00
202040	Water	\$1,901.53	\$1,850.00	\$2,500.00	\$2,500.00
203001	Telephone	\$366.89	\$348.00	\$420.00	\$420.00
203003	Postage	\$964.37	\$1,500.00	\$1,450.00	\$1,500.00
203100	Cellular phones	\$662.13	\$670.00	\$815.00	\$970.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			Cell phones for Chief of Police and Commander Bureau of Operational Support	
204001	Postage meter rental	\$1,266.22	\$1,350.00	\$1,185.00	\$377.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			Postage meter rental and property tax. Rental is four quarterly payments of \$74.85 and annual property tax of \$77.00.	
205150	Misc internal public relations	\$397.58	\$500.00	\$400.00	\$500.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			For retirements, employee recognition and other PR events.	
205209	Police community relations	\$192.52	\$500.00	\$14.00	\$500.00
	<b>Comment:</b> Level			<b>Comment</b>	
	<b>Department Head</b>			Refreshments for department sponsored events such as principal's meetings and Citizen Police Academy.	

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<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>30</b>	<b>Management/Administration</b>			
206001	Gen/auto liability	\$3,481.97	\$4,037.00	\$3,900.00	\$4,092.00
206003	Property liability	\$2,637.53	\$2,869.00	\$2,800.00	\$2,777.00
208004	Fire extinguishers maintenance	\$579.07	\$500.00	\$500.00	\$500.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Annual fire extinguisher maintenance for building and police vehicles. Covers cost of recharging extinguishers when deployed.	
208005	Generators maintenance	\$945.00	\$1,255.00	\$945.00	\$1,245.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Annual maintenance on the generator and periodic load testing. Covers cost of miscellaneous repairs and call-outs.	
208007	HVAC maintenance	\$337.55	\$800.00	\$418.00	\$800.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Maintenance and repair on police station HVAC units.	
208050	Misc equipment maintenance	\$0.00	\$500.00	\$500.00	\$500.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Equipment repairs not covered by service agreements.	
208051	Path/parking lot maintenance	\$0.00	\$0.00	\$0.00	\$6,500.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Asphalt sealing for police station parking lot.	
209001	Coffee supplies	\$1,386.13	\$1,100.00	\$1,300.00	\$1,300.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Coffee supplies for police station.	
209002	Copy paper	\$1,383.14	\$1,500.00	\$1,600.00	\$1,500.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Copy paper	
209004	Office supplies	\$6,802.47	\$6,000.00	\$5,800.00	\$6,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
		<b>Department Head</b>		Office supplies to include ink and toner.	

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209029	Safety equipment	\$614.02	\$5,000.00	\$100.00	\$5,000.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Safety equipment and materials for emergency management. Includes fee for expanded Nixle system.			
209050	Misc operating supplies	\$313.99	\$300.00	\$215.00	\$300.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Miscellaneous supplies needed for daily operations of the police department.			
210024	FBI	\$75.00	\$75.00	\$75.00	\$170.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Annual dues for Chief of Police and Commander Bureau of Operational Support.			
210025	LEO	\$20.00	\$40.00	\$20.00	\$20.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Annual dues for Chief of Police and Commander Bureau of Operational Support.			
210026	MO Police Chiefs Association	\$275.00	\$275.00	\$275.00	\$275.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Annual dues for Chief of Police and Commander Bureau of Operational Support.			
210028	IACP	\$120.00	\$120.00	\$50.00	\$120.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Annual dues for Chief of Police.			
210029	IACP Model Policies	\$62.47	\$50.00	\$170.00	\$50.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Policies made available by the IACP which are used for policy development for the agency.			
210030	SLAPCA	\$50.00	\$50.00	\$50.00	\$50.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Annual dues for the Chief of Police. St Louis Area Police Chiefs Association.			
210050	Misc dues & subscriptions	\$10.00	\$35.00	\$0.00	\$35.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Misc. dues and subscriptions.			
210066	Notary fees	\$25.00	\$0.00	\$0.00	\$0.00

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211050	Misc vehicle maintenance	\$1,671.40	\$1,200.00	\$1,350.00	\$1,500.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Vehicle maintenance for Chief of Police and Commander Bureau of Operational Support.	
211100	Motor fuel	\$5,784.06	\$5,600.00	\$5,600.00	\$5,600.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Motor fuel for Chief of Police and Commander Bureau of Operational Support. Based on \$3.35 per gallon.	
212026	Building maintenance materials	\$14,814.35	\$35,774.00	\$35,774.00	\$28,900.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Building maintenance for police station. Phase Two building improvements to include lower level flooring, office furniture reconditioning and replacement of lobby furniture. Replacement of refrigerator in break room.	
212045	Postage machine maintenance	\$130.88	\$140.00	\$165.00	\$245.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Quarterly maintenance, labels and ink for postage machine.	
213051	Copier maintenance	\$2,860.00	\$3,146.00	\$3,146.00	\$3,460.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Service contract with GFI Digital for copier.	
213066	Record retention/destruction	\$2,120.69	\$3,200.00	\$2,250.00	\$3,200.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Record retention and document shredding.	
215004	Halloween treats	\$80.00	\$250.00	\$250.00	\$250.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Halloween treats for officers to give to children.	
215005	Prisoner meals	\$1,229.64	\$1,300.00	\$1,250.00	\$1,300.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Meals, cups and utensils for Ballwin prisoners. Offset by \$2 court fee.	
215006	Prisoner medical exams	\$8,275.00	\$7,000.00	\$7,000.00	\$7,000.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Prisoner FIT for confinements.	

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<b>Program</b>	<b>30</b>	<b>Management/Administration</b>			
215049	Charity fundraiser expense	\$5,852.75	\$7,000.00	\$4,816.00	\$5,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			<b>Offset by equal revenue.</b>	
226001	Contingency	\$4,459.00	\$10,000.00	\$3,000.00	\$10,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			<b>Fuel overruns, unforeseen equipment failures not covered by contracts.</b>	
<b>Program Total: Management/Administration</b>		<b>(\$418,805.57)</b>	<b>(\$472,577.00)</b>	<b>(\$455,058.00)</b>	<b>(\$480,031.00)</b>
<b>Program</b>	<b>31</b>	<b>Field Operations</b>			
100001	Regular pay	\$2,103,496.36	\$2,205,519.00	\$2,283,112.00	\$2,412,010.00
100002	Overtime pay	\$16,135.20	\$25,000.00	\$14,167.00	\$25,000.00
100004	Holiday pay	\$60,663.19	\$47,300.00	\$59,072.00	\$53,328.00
100007	Special overtime pay	\$8,225.56	\$15,000.00	\$14,626.00	\$15,000.00
107000	Workers' compensation ins	\$58,956.34	\$61,484.00	\$60,499.00	\$64,979.00
108000	FICA expense	\$160,626.68	\$175,401.00	\$174,364.00	\$191,658.00
109000	Health insurance	\$331,094.09	\$346,900.00	\$343,877.00	\$364,250.00
109005	HRA funding	\$2,764.78	\$2,500.00	\$2,500.00	\$2,500.00
109010	HRA fees	\$274.96	\$286.00	\$278.00	\$286.00
109050	ACA/PCORI fees	\$0.00	\$0.00	\$16.00	\$926.00
109500	Dental insurance	\$14,161.33	\$15,733.00	\$14,695.00	\$15,821.00
110001	LAGERS pension	\$97,835.45	\$233,099.00	\$227,123.00	\$223,910.00
110002	Police pension	\$87,596.54	\$0.00	\$0.00	\$0.00
111000	Life insurance	\$5,321.54	\$5,504.00	\$5,158.00	\$3,528.00
120006	Uniforms - police	\$28,090.96	\$30,000.00	\$30,000.00	\$30,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			<b>Uniform allowance for 43 full time officers and 1 reserve officer.</b>	
120100	College tuition	\$3,665.00	\$12,100.00	\$12,000.00	\$16,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			<b>Boswell \$1000, Heldmann \$2500, Wetzel \$2500, Woolsey \$2500, Sweet \$2500, Stephens \$2500, Bergin \$2500.</b>	

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<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>31</b>	<b>Field Operations</b>			
201081	Chief/mgmt meetings	\$196.00	\$300.00	\$200.00	\$300.00
	<b>Comment:</b> Level			Comment	
	Department Head			Funds for two Captains to attend monthly meetings at LEO, FBINA, Etc.	
201086	Police academy training	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00
	<b>Comment:</b> Level			Comment	
	Department Head			Cost associated with in service training for 43 full time officers and 1 reserve officer through the St Louis County and Municipal Police Academy. POST certified classes for POST Project 48 requirements. \$150 per officer.	
201087	Firearms training	\$1,515.00	\$1,500.00	\$1,300.00	\$1,500.00
	<b>Comment:</b> Level			Comment	
	Department Head			Certification and re-certification for members of the Firearms Training Unit. Includes tuition for specialized training courses.	
201088	FBI National Academy	\$0.00	\$1,000.00	\$948.00	\$0.00
201100	Misc seminars/training	\$0.00	\$700.00	\$716.00	\$1,000.00
	<b>Comment:</b> Level			Comment	
	Department Head			Includes registration for Traffic Officer at LETSAC conference and DARE Officer training.	
203001	Telephone	\$533.55	\$348.00	\$395.00	\$400.00
203100	Cellular phones	\$17,558.45	\$17,800.00	\$17,800.00	\$18,250.00
	<b>Comment:</b> Level			Comment	
	Department Head			Cellular phones in patrol cars and connection fee for mobile computers. Cell phone for Commander of Field Operations.	
205209	Police community relations	\$1,884.18	\$2,000.00	\$2,000.00	\$2,000.00
	<b>Comment:</b> Level			Comment	
	Department Head			Includes neighborhood and business meetings, child safety materials and Ballwin safety programs.	
205211	D.A.R.E. materials	\$916.81	\$1,000.00	\$1,000.00	\$1,100.00
	<b>Comment:</b> Level			Comment	
	Department Head			DARE educational materials to include stickers, pencils, rulers, erasers, graduation materials and certificates.	
205250	Misc external public relations	\$94.77	\$150.00	\$150.00	\$150.00
	<b>Comment:</b> Level			Comment	
	Department Head			Misc. public relations expenses.	
206001	Gen/auto liability	\$32,631.15	\$37,150.00	\$35,800.00	\$39,699.00

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<b>Program</b>	<b>31</b>	<b>Field Operations</b>			
206003	Property liability	\$24,713.04	\$26,407.00	\$25,860.00	\$26,943.00
206009	Auto deductibles	\$245.00	\$4,000.00	\$3,800.00	\$4,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Funds for damaged police vehicles where damage does not meet required deductible.	
207050	Miscellaneous advertising	\$289.90	\$300.00	\$100.00	\$300.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Advertising cost for RFP projects.	
208011	Vehicle & equipment maintenance	\$4,870.47	\$5,000.00	\$3,375.00	\$5,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Emergency equipment repair and replacement for items such as sirens, speakers, lightbars, motors, etc.	
208013	Buckle Bear maintenance	\$0.00	\$85.00	\$85.00	\$85.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Funds to clean and maintain Buckle Bear suit.	
208015	Mobile radios maintenance	\$816.17	\$400.00	\$0.00	\$400.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Replacement and repair of mobile radios not covered by the service contract.	
208016	Portable radios maintenance	\$0.00	\$500.00	\$0.00	\$500.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Replacement and repair of portable radios not covered by the service contract.	
208017	Radar repairs & certification	\$1,893.60	\$2,100.00	\$2,100.00	\$2,100.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Radar certifications to be performed twice annually on 20 units to comply with municipal court requirements and FCC guidelines. Funds for repairs needed to radar units.	
208019	Prisoner processing equip maint	\$2,254.88	\$3,471.00	\$3,471.00	\$2,500.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Annual service through REJIS to maintain computerized booking system. PIX firewall and IRIS maintenance.	

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208050	Misc equipment maintenance	\$1,734.13	\$2,000.00	\$1,500.00	\$2,000.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Maintenance for patrol car camera systems, TASER units, tint meters, BAC instruments, AED units and other equipment not covered by a service contract.	
209005	Printing	\$2,606.47	\$5,000.00	\$4,800.00	\$5,000.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Funds for the printing of traffic tickets, summons forms, property envelopes, evidence envelopes and other items.	
210025	LEO	\$10.00	\$20.00	\$10.00	\$10.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Annual LEO dues for Captain of Field Operations.	
210032	Firearms range	\$175.00	\$700.00	\$575.00	\$675.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Range rental fees at Glendale Gun Club for spring firearms training and On Target Indoor Range for night fire training in the fall.	
210034	Intl Law Enf Firearms Instructors	\$0.00	\$150.00	\$150.00	\$150.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			International Law Enforcement Firearms Instructor dues for Firearms Coordinator. Provides publications and training materials.	
210050	Misc dues & subscriptions	\$75.00	\$75.00	\$75.00	\$75.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			MPCA dues for Captain of Field Operations.	
211010	Auto detailing	\$1,720.00	\$2,200.00	\$1,701.00	\$2,200.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Funds for reflective stripe packages for new patrol cars, license plates and bio hazard decontamination following transportation of prisoners with infectious conditions.	
211011	Car washes	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Car wash contract at In & Out car wash and coupons at Waterway Car Wash.	

## Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>31</b>	<b>Field Operations</b>			
211045	Stock items	\$2,317.71	\$3,000.00	\$1,800.00	\$3,000.00
	<b>Comment:</b> Level	Comment			
	Department Head	Items purchased in bulk for patrol cars such as oil filters, fuel filters, tune up parts, floor mats and bulbs.			
211049	Bicycle maintenance	\$70.00	\$150.00	\$150.00	\$150.00
	<b>Comment:</b> Level	Comment			
	Department Head	Maintenance and adjustments needed to police bicycles.			
211050	Misc vehicle maintenance	\$25,990.57	\$22,000.00	\$22,000.00	\$22,000.00
	<b>Comment:</b> Level	Comment			
	Department Head	Tires, parts, material disposal, maintenance and repairs not covered by factory warranty.			
211100	Motor fuel	\$101,020.51	\$106,682.00	\$105,600.00	\$105,600.00
	<b>Comment:</b> Level	Comment			
	Department Head	Patrol vehicle fuel calculated at \$3.35 per gallon.			
211150	Motor oil	\$1,519.64	\$2,100.00	\$2,000.00	\$2,100.00
	<b>Comment:</b> Level	Comment			
	Department Head	Synthetic motor oil for patrol vehicles. Factory warranty requires synthetic motor oil for vehicles 2010 and newer.			
213034	CARE	\$5,670.00	\$5,670.00	\$5,670.00	\$5,670.00
	<b>Comment:</b> Level	Comment			
	Department Head	Global mReach-CAD access for officers to access CARE from patrol cars.			
213042	Livescan maintenance	\$6,138.21	\$6,400.00	\$6,400.00	\$6,705.00
	<b>Comment:</b> Level	Comment			
	Department Head	Annual subscription fee through REJIS for automated fingerprinting. Safran Morpho service agreement for Livescan equipment and software. Total reflects price increase on Morpho-Talk service agreement.			
213056	Radio service agmt - portables	\$4,430.00	\$4,400.00	\$4,440.00	\$4,000.00
	<b>Comment:</b> Level	Comment			
	Department Head	Service agreement for portable radios, mobile radios and microphone speakers.			
213060	Software maintenance	\$436.00	\$493.00	\$493.00	\$436.00
	<b>Comment:</b> Level	Comment			
	Department Head	McAfee anti-virus annual support for 19 laptops and McAfee AV DAT files upgrades through REJIS.			

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>31</b>	<b>Field Operations</b>			
213081	Laptop maintenance	\$1,257.79	\$2,400.00	\$2,400.00	\$3,762.00
	<b>Comment:</b> Level			Comment	
	Department Head			Annual service agreement through DATA 911 in car laptops. Service provided by DATA 911. The annual service agreement covers 19 laptops.	
215007	Ammunition	\$16,322.00	\$20,290.00	\$20,290.00	\$19,000.00
	<b>Comment:</b> Level			Comment	
	Department Head			Training and duty ammunition for all lethal firearms. Less Lethal rounds for Less Lethal shotguns. TASER cartridges and Digital Power Magazines. Fragmentation rounds for dispatching deer.	
215008	Batteries	\$1,687.98	\$2,000.00	\$2,000.00	\$2,000.00
	<b>Comment:</b> Level			Comment	
	Department Head			Replacement batteries for lights, AED units, radios, and other equipment.	
215009	Breathalyzer solution	\$129.89	\$200.00	\$139.00	\$200.00
	<b>Comment:</b> Level			Comment	
	Department Head			Test solution and mouth pieces.	
215018	Training fund expense	\$7,763.00	\$10,000.00	\$6,500.00	\$10,000.00
	<b>Comment:</b> Level			Comment	
	Department Head			Offset by \$2 court training fee.	
215031	Shooting range supplies	\$2,632.46	\$2,450.00	\$2,400.00	\$2,450.00
	<b>Comment:</b> Level			Comment	
	Department Head			Gun parts, target materials, cleaning supplies and equipment needed for firearms training.	
215050	Misc other expense	\$694.12	\$500.00	\$500.00	\$500.00
	<b>Comment:</b> Level			Comment	
	Department Head			Items needing repair not covered by service contract.	
219001	Computer software/upgrades	\$121.00	\$500.00	\$0.00	\$500.00
	<b>Comment:</b> Level			Comment	
	Department Head			Software updates made available throughout the year.	
219002	Computer hardware/parts	\$278.48	\$1,500.00	\$850.00	\$1,500.00
	<b>Comment:</b> Level			Comment	
	Department Head			Antennas, cables, mounts, wireless cards and other items needed for mobile terminals.	

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>31</b>	<b>Field Operations</b>			
219042	Missouri statutes	\$1,134.00	\$0.00	\$0.00	\$0.00
219099	Misc equipment <\$7500	\$0.00	\$0.00	\$4,155.00	\$0.00
219312	Bullet resistant vests	\$7,588.00	\$4,000.00	\$4,726.00	\$4,000.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Replacement of bulletproof vests for the officers with a matching 50% federal Grant. There is a 5-year warranty expiration on vests, which have been staggered to establish a rotation system.	
221501	Automobiles	\$110,565.00	\$111,000.00	\$104,550.00	\$83,860.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Funds to replace four Chevy Impala patrol cars.	
222050	Misc capital equipment	\$8,596.00	\$0.00	\$0.00	\$4,886.00
	<b>Comment: Level</b>			<b>Comment</b>	
	<b>Department Head</b>			Federal grant to replace flashlights and orange cones in patrol vehicles. 10% recipient match.	
<b>Program Total: Field Operations</b>		<b>(\$3,390,103.91)</b>	<b>(\$3,604,017.00)</b>	<b>(\$3,654,561.00)</b>	<b>(\$3,826,452.00)</b>
<b>Program</b>	<b>32</b>	<b>Communications</b>			
100001	Regular pay	\$349,635.39	\$389,726.00	\$419,461.00	\$438,720.00
100002	Overtime pay	\$9,229.20	\$9,000.00	\$10,000.00	\$9,000.00
100004	Holiday pay	\$10,698.92	\$9,821.00	\$11,575.00	\$10,114.00
100010	Part time pay	\$27,075.00	\$10,000.00	\$6,500.00	\$10,000.00
107000	Workers' compensation ins	\$10,595.48	\$11,224.00	\$10,961.00	\$12,141.00
108000	FICA expense	\$29,429.42	\$32,019.00	\$33,406.00	\$35,789.00
109000	Health insurance	\$59,765.62	\$73,315.00	\$65,842.00	\$71,920.00
109005	HRA funding	\$2,764.78	\$2,500.00	\$2,500.00	\$2,500.00
109010	HRA fees	\$274.96	\$286.00	\$278.00	\$286.00
109050	ACA/PCORI fees	\$0.00	\$0.00	\$16.00	\$926.00
109500	Dental insurance	\$3,271.01	\$3,746.00	\$3,522.00	\$3,767.00
110001	LAGERS pension	\$21,949.34	\$33,400.00	\$28,696.00	\$25,181.00
111000	Life insurance	\$1,167.83	\$1,310.00	\$1,102.00	\$840.00
115000	Unemployment ins	\$4,160.87	\$0.00	\$0.00	\$0.00

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>32</b>	<b>Communications</b>			
120007	Uniforms - dispatchers	\$2,707.87	\$4,420.00	\$4,420.00	\$4,420.00
	<b>Comment:</b> Level			Comment	
	Department Head			Uniforms for 10 full time dispatchers and 3 part time dispatchers.	
201086	Police academy training	\$500.00	\$600.00	\$600.00	\$650.00
	<b>Comment:</b> Level			Comment	
	Department Head			Annual continuing education for 10 full time dispatcher and 3 partime dispatchers through the St Louis County and Municipal Police Academy.	
201100	Misc seminars/training	\$0.00	\$500.00	\$0.00	\$500.00
	<b>Comment:</b> Level			Comment	
	Department Head			APCO and Missouri communications conferences. Includes meals and lodging.	
203001	Telephone	\$11,565.68	\$14,482.00	\$14,600.00	\$14,700.00
206003	Property liability	\$4,439.74	\$4,819.00	\$4,700.00	\$5,033.00
208002	Computer maintenance	\$20.75	\$600.00	\$100.00	\$600.00
	<b>Comment:</b> Level			Comment	
	Department Head			REJIS, MULES and Global technical call-outs for service not covered by service contracts.	
208050	Misc equipment maintenance	\$1,138.98	\$1,200.00	\$975.00	\$1,200.00
	<b>Comment:</b> Level			Comment	
	Department Head			Replacement and repair of equipment not covered by service contract. Headsets, cords, voice tubes and transmitter bases for headsets.	
209004	Office supplies	\$1,475.26	\$2,300.00	\$2,000.00	\$2,300.00
	<b>Comment:</b> Level			Comment	
	Department Head			Office supplies, ink, toner and cleaning products.	
209005	Printing	\$211.38	\$200.00	\$100.00	\$200.00
	<b>Comment:</b> Level			Comment	
	Department Head			Warrant envelopes and other printing needs.	
209050	Misc operating supplies	\$433.02	\$450.00	\$143.00	\$400.00
	<b>Comment:</b> Level			Comment	
	Department Head			Headset batteries, remotes and community education projects.	

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>32</b>	<b>Communications</b>			
210041	APCO	\$92.00	\$92.00	\$92.00	\$92.00
	<b>Comment:</b> Level	Comment			
	Department Head	APCO dues for communications supervisor.			
213032	Base station maintenance	\$3,246.00	\$4,284.00	\$4,284.00	\$4,100.00
	<b>Comment:</b> Level	Comment			
	Department Head	Service agreement with Wireless USA for base stations, receivers, comparators, Centra Com Gold console, net clock and repeaters.			
213035	CAD maintenance	\$19,530.00	\$19,530.00	\$19,530.00	\$19,530.00
	<b>Comment:</b> Level	Comment			
	Department Head	Maintenance fee for Global Software CAD license and administrative seats for 3 work stations. CAD is supported through REJIS.			
213036	REJIS	\$68,261.28	\$71,020.00	\$71,020.00	\$68,261.00
	<b>Comment:</b> Level	Comment			
	Department Head	REJIS monthly subscription fee.			
213050	Misc contractual services	\$825.00	\$0.00	\$0.00	\$2,100.00
	<b>Comment:</b> Level	Comment			
	Department Head	Annual service agreement with Beishir Security for the digital recording and IP camera system used monitoring prisoners and building security.			
213052	UPS maintenance	\$1,205.00	\$1,205.00	\$0.00	\$1,150.00
	<b>Comment:</b> Level	Comment			
	Department Head	Service agreement with Schneider Electric for MGE Galaxy 3500 UPS system. 50/50 split with IT department.			
213062	Dictaphone leasing	\$6,793.94	\$6,800.00	\$6,800.00	\$7,035.00
	<b>Comment:</b> Level	Comment			
	Department Head	Service agreement through Nelson Systems for Eventide Voice Recorder system.			
213063	Router contract	\$4,364.40	\$4,364.00	\$4,364.00	\$3,096.00
	<b>Comment:</b> Level	Comment			
	Department Head	Annual fee for access to REJIS 512K frame relay. Cisco router maintenance. Cost shared with court.			

City of Ballwin

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>32</b>	<b>Communications</b>			
213082	Media access	\$581.40	\$550.00	\$577.00	\$600.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Charter Communications access for weather and emergency management.			
215011	Prisoners suits/hygiene	\$6,144.00	\$5,600.00	\$5,450.00	\$5,600.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Prisoner suits, latex gloves, blanket cleaning and shower items. Offset by \$2 court fee.			
219099	Misc equipment <\$7500	\$17,900.00	\$0.00	\$0.00	\$0.00
<b>Program Total: Communications</b>		<b>(\$681,453.52)</b>	<b>(\$719,363.00)</b>	<b>(\$733,614.00)</b>	<b>(\$762,751.00)</b>
<b>Program</b>	<b>33</b>	<b>Criminal Investigations</b>			
100001	Regular pay	\$414,717.15	\$420,684.00	\$429,003.00	\$437,521.00
100002	Overtime pay	\$5,230.26	\$8,000.00	\$8,000.00	\$8,000.00
100004	Holiday pay	\$73.73	\$0.00	\$0.00	\$0.00
100007	Special overtime pay	\$23,197.01	\$14,000.00	\$23,000.00	\$20,000.00
107000	Workers' compensation ins	\$11,424.88	\$11,871.00	\$11,705.00	\$12,122.00
108000	FICA expense	\$32,763.83	\$33,865.00	\$34,157.00	\$35,612.00
109000	Health insurance	\$61,007.58	\$56,893.00	\$59,219.00	\$57,536.00
109005	HRA funding	\$2,764.78	\$2,500.00	\$2,500.00	\$2,500.00
109010	HRA fees	\$274.96	\$286.00	\$278.00	\$286.00
109050	ACA/PCORI fees	\$0.00	\$0.00	\$16.00	\$926.00
109500	Dental insurance	\$2,434.27	\$2,622.00	\$2,550.00	\$2,637.00
110001	LAGERS pension	\$20,965.27	\$44,768.00	\$45,118.00	\$41,431.00
110002	Police pension	\$18,546.27	\$0.00	\$0.00	\$0.00
111000	Life insurance	\$853.89	\$917.00	\$874.00	\$588.00
120008	Detective uniform/clothing	\$3,091.82	\$3,450.00	\$3,450.00	\$3,450.00
	<b>Comment: Level</b>	<b>Comment</b>			
	<b>Department Head</b>	Detective clothing and uniforms.			
120105	Tests & certifications	\$960.00	\$0.00	\$0.00	\$0.00

City of Ballwin

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>33</b>	<b>Criminal Investigations</b>			
201036	Detective conference	\$67.28	\$1,500.00	\$1,500.00	\$1,950.00
	<b>Comment:</b> Level			Comment	
	Department Head			Missouri IAI, PIFFIA and CVSA conferences.	
201086	Police academy training	\$900.00	\$900.00	\$900.00	\$900.00
	<b>Comment:</b> Level			Comment	
	Department Head			Continuing education for POST project 48 requirements through St Louis County and Municipal Police Academy. \$150 per officer.	
203001	Telephone	\$366.89	\$348.00	\$395.00	\$400.00
203100	Cellular phones	\$3,191.03	\$3,385.00	\$3,385.00	\$3,385.00
	<b>Comment:</b> Level			Comment	
	Department Head			Cellular telephone service for detectives.	
204008	S&W ident-a-kit	\$408.00	\$425.00	\$408.00	\$425.00
	<b>Comment:</b> Level			Comment	
	Department Head			Smith and Wesson Ident-a-kit used for creating suspect composites.	
206001	Gen/auto liability	\$6,323.37	\$7,173.00	\$6,925.00	\$7,406.00
206003	Property liability	\$4,788.80	\$5,098.00	\$5,020.00	\$5,026.00
209005	Printing	\$190.00	\$300.00	\$300.00	\$300.00
	<b>Comment:</b> Level			Comment	
	Department Head			Funds for printing of evidence envelopes and business cards.	
210042	Major case squad	\$225.00	\$225.00	\$225.00	\$250.00
	<b>Comment:</b> Level			Comment	
	Department Head			Annual fees for four detectives to participate in Major Case Squad.	
210044	MOCIC	\$250.00	\$250.00	\$250.00	\$250.00
	<b>Comment:</b> Level			Comment	
	Department Head			Mid States Organized Crime Information Center dues. Investigative tools including long distance phone patch and intelligence assistance.	
210046	IAI	\$70.00	\$70.00	\$0.00	\$0.00

# Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>33</b>	<b>Criminal Investigations</b>			
210047	MOIAI	\$0.00	\$100.00	\$105.00	\$125.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Annual dues to maintain certifications.	
210048	Prof Fire & Fraud Invest Assn	\$50.00	\$100.00	\$50.00	\$100.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Dues for fraud and fire investigator certifications.	
210050	Misc dues & subscriptions	\$221.04	\$250.00	\$250.00	\$260.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Search and Seizure Bulletins. Quarterly publications for court cases and legal updates. LEO dues for DCI Commander.	
210067	West Co Criminal Exchange	\$80.89	\$150.00	\$22.00	\$150.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Meeting hosted by detectives for the West County Criminal Exchange and dues.	
210069	Fraud Investigators Association	\$0.00	\$45.00	\$0.00	\$0.00
211050	Misc vehicle maintenance	\$2,908.82	\$2,500.00	\$2,500.00	\$2,500.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Vehicle maintenance and repair for detective vehicles.	
211100	Motor fuel	\$5,362.83	\$6,000.00	\$6,000.00	\$6,000.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Motor fuel for detective vehicles calculated at \$3.35 per gallon.	
213060	Software maintenance	\$3,585.64	\$2,985.00	\$3,121.00	\$4,330.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Trans Union for background investigations. Leads Online for searching pawn shops for stolen property. TLO Expanded comprehensive intelligence and data system.	
215012	Evidence supplies	\$483.80	\$925.00	\$920.00	\$925.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Head			Evidence and ID supplies for crime scenes and property recovery.	

## Expense Budget Worksheet Report

Account Number	Description	2012 Actual Amount	2013 Adopted Budget	2013 Estimated Amount	2014 Department Head
<b>Fund</b>	<b>01</b>	<b>General</b>			
<b>Department</b>	<b>03</b>	<b>Police</b>			
<b>Program</b>	<b>33</b>	<b>Criminal Investigations</b>			
215013	Investigative fund	\$0.00	\$500.00	\$0.00	\$500.00
	<b>Comment:</b> Level	Comment			
	Department Head	Used for Major Case Squad call-outs and investigations.			
215015	Infectious waste disposal	\$314.40	\$388.00	\$388.00	\$410.00
	<b>Comment:</b> Level	Comment			
	Department Head	Infectious waste disposal.			
215050	Misc other expense	\$283.74	\$1,200.00	\$1,200.00	\$1,200.00
	<b>Comment:</b> Level	Comment			
	Department Head	CD's, DVD's and External Hard Drives for downloading 24/7 booking video and suspect interviews.			
219030	Cameras	\$192.42	\$4,125.00	\$4,125.00	\$750.00
	<b>Comment:</b> Level	Comment			
	Department Head	Materials and supplies needed to capture digital images. CD's, photo cards, camera supplies.			
221501	Automobiles	\$0.00	\$0.00	\$0.00	\$18,200.00
	<b>Comment:</b> Level	Comment			
	Department Head	Full size sedan to replace 2005 Ford Taurus. Vehicle will be used for detective case work and covert surveillances.			
<b>Program Total: Criminal Investigations</b>		<b>(\$628,569.65)</b>	<b>(\$638,798.00)</b>	<b>(\$657,859.00)</b>	<b>(\$678,351.00)</b>
<b>Department Total: Police</b>		<b>(\$5,118,932.65)</b>	<b>(\$5,434,755.00)</b>	<b>(\$5,501,092.00)</b>	<b>(\$5,747,585.00)</b>
<b>Fund Total: General</b>		<b>(\$5,118,932.65)</b>	<b>(\$5,434,755.00)</b>	<b>(\$5,501,092.00)</b>	<b>(\$5,747,585.00)</b>
<b>Net Grand Totals:</b>		<b>(\$5,118,932.65)</b>	<b>(\$5,434,755.00)</b>	<b>(\$5,501,092.00)</b>	<b>(\$5,747,585.00)</b>