

Date: _____

To: City of Ballwin
Attention: Gary Kramer, P.E., City Engineer/Director of Public Works
14811 Manchester Road
Ballwin, MO 63011

**Re: Registration for Use of Public Right of Way in City of Ballwin MO
under Code Sections 24-75 et seq**

Dear Mr. Kramer:

Our company hereby registers as an eligible user to have facilities within the public ROW in the City. Pursuant to City Code Sections 24-75 et seq, we provide the following information:

Name of Registered Company _____
State of Organization and Type of Legal Entity _____
Address _____

24/7 Point of Contact: Name: _____
 Title: _____
 Address: _____
 Telephone: _____
 Fax: _____
 Email: _____

General Purpose and Intended Use of Facilities Within ROW

Services to be Provided

Name, Address and Services of Other Intended Users of Facilities

We understand that we cannot conduct specific ROW work without a permit and any other required authorizations.

We understand registration does not grant any exclusive or vested rights or excuse compliance with any applicable law, regulation or ordinance.

We understand that within thirty (30) days of any changes in the information set forth in or accompanying this registration letter, we must notify the City by updating this registration.

Enclosed herewith you will find:

- (1) payment of our registration fee;
- (2) copies of our state and federal authorizations to provide the above-referenced services;
- (3) certificate of insurance

The undersigned confirms they are fully authorized to submit this registration for the company.

Sincerely,