

CONSENT ITEM

RE: Tow Contract

DEPARTMENT: Police

PROGRAM: Administration

RECOMMENDATION: It is recommended that the Board of Aldermen accept the contract to continue the contractual services from D&L Towing. The contract has the same fee rates and service requirements as our existing contract with D&L Towing.

EXPLANATION: Our tow contract is up for renewal. Staff solicited for open bids for police tow services to several area towing companies that met our standards. Staff met with representatives from two towing companies and did a cost/criteria comparison. Recommendation is further based on the number of operators and equipment available. This contract, as those previous, is a service agreement and not a revenue based source to the City.

Tow Company	Arrest	Auto Accident	Storage Fee	Wait Fee	Over 2 Tons
D&L Towing	\$80.00	\$90.00	\$30.00 daily	\$55.00 hourly	\$150.00 hourly
McNamara's	\$80.00	\$90.00	\$30.00 daily	\$55.00 hourly	\$150.00 hourly

SUBMITTED BY: Chief Steven Schicker
Captain George Boswell



DATE: June 11, 2013



BALLWIN POLICE DEPARTMENT

MEMORANDUM

Date: 06-05-2013

To: Chief Schicker

From: Capt. Boswell

Subject: Tow Contract

Our tow contract is up for renewal. A cost/criteria comparison was made of the companies that met our standards.

The towing company must have a tow yard located within fifteen miles of the Ballwin Police Department, the tow yard must have a fence no shorter than six feet and be capable of storing a minimum of 20 cars outdoors and two indoors. There are requirements for the number of tow vehicles and operators licensed to operate the vehicles. There are required hours of operations and availability to the lot. For a complete listing of the contractual requirements see the attached sample tow contract.

I researched and visited the towing companies in the area that were able to meet our requirements and found only two qualified companies. D&L Towing at 825 Marshall Rd. Valley Park, Missouri and McNamara Towing and Transport at 814 S. Lindbergh Blvd. St. Louis, MO. Both companies were able to meet all of the requirements of the tow contract and submitted a bid prior to the June 5, 2013 deadline listed on the informal bid request.

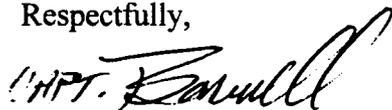
Both companies mentioned submitted an informal bid. Both companies submitted identical bids. It should be noted that D&L Towing is our current tow company and submitted a bid identical to the contractual prices they offered on our latest contract. See price comparison below.

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D&L Towing is located closer to our station and would be more convenient for our operations. D&L Towing is located 6.8 miles from our station compared to McNamara's who is located 11.6 miles from the station. D&L Towing also has more licensed operators and equipment available. We have received good service from D&L Towing and there have been no complaints from customers during the contract period.

I recommend granting the tow contract to D&L Towing for the contractual period starting July 1st, 2013 and ending July 1st, 2016. In the event D&L cannot fulfill their commitment, we will advise McNamara they are our contingency company and we will keep their information on file.

Respectfully,


Capt. George Boswell