



## BALLWIN POLICE DEPARTMENT

### MEMORANDUM

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Date: August 6, 2013

To: Bob Kuntz, City Administrator

From: Chief Steven Schicker

Subject: Tow Contract

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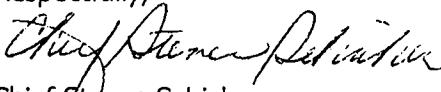
On June 17<sup>th</sup> the Board of Aldermen approved a Tow Contract based on my recommendation to be awarded to D & L Towing. D & L Towing had a contract that had expired and a bid process with local tow company services was conducted.

On June 19<sup>th</sup> I was made aware that D & L Towing was the subject of a Federal investigation involving the U.S. Postal Inspector's Office and a search warrant was executed at their St. Charles main office and tow lot. Based on that probe and the fact we were not under an existing contract with D & L Towing, you directed me to suspend the use of their service until the Federal investigation was completed.

As the Federal investigation is still on-going, I am requesting that the Board of Aldermen consider rescinding the contract approved. I have been in contact with City Attorney Bob Jones about this matter and a review of our current contract language. It was his recommendation to re-write the contract to address our concerns and re-submit it to McNamara Towing, the competing bidder.

With Board approval we will move forward with pursuing an agreement with McNamara Towing.

Respectfully,

  
Chief Steven Schicker