

# **CONSENT ITEM**

**RE:** Building Systems' Van Purchase

**DEPARTMENT:** Parks and Recreation

**PROGRAM:** Building Systems

**RECOMMENDATION:** Award a contract for the purchase of a 2018 Chevrolet Express Cargo Van 2500 to Don Brown Chevrolet in the amount of \$21,784.00.

**EXPLANATION:** \$27,000 was budgeted to replace the 2004 Building Systems' utility van which is the oldest in the fleet. The department would propose to begin a vehicle replacement schedule so that not all vehicles need to be replaced at one time. In addition to being the oldest, the vehicle runs "rough" for no apparent reason and the body is rusting. Per the City's purchasing policy, staff is proposing to award the contract to Don Brown Chevrolet who was selected as the low bidder in the State's annual equipment bidding process.

It is anticipated that the 2004 van will be sold on GovDeals. If you have any questions, please let me know.

**SUBMITTED BY:** Linda Bruer, CPRP  
Director of Parks and Recreation

**DATE:** February 5, 2018