



UNOFFICIAL DRAFT

Board of Aldermen

Meeting Minutes

May 14, 2018 at 7:00 p.m.

City of Ballwin – 300 Park Dr

STATEMENTS ATTRIBUTED TO INDIVIDUALS IN THIS “DRAFT” ARE NOT VERBATIM QUOTES. THE MINUTES OF THIS MEETING ARE REPORTED IN SUMMARY. THIS IS AN “UNOFFICIAL DRAFT VERSION” OF THE MEETING MINUTES. DRAFT VERSIONS OF MINUTES ARE SUBJECT TO REVIEW, MODIFICATION, AND APPROVAL OF THE BOARD OF ALDERMEN.

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

PRESENT

Mayor Tim Pogue
Alderman James Terbrock
Alderman Michael Finley
Alderman Kevin M. Roach

Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Eric Hanson
City Attorney Robert E. Jones

ABSENT

Alderman Mark Stallmann

The Pledge of Allegiance was given.

MINUTES

The Minutes of the **April 23, 2018, Board of Aldermen meeting** were submitted for approval.

A motion was made by Alderman Fleming and seconded by Alderman Finley to approve the April 23, 2018, Board of Aldermen meeting minutes as submitted. A voice vote was taken with a unanimous affirmative result and the motion passed.

PRESENTATION

2017 Audit Report

The 2017 Audit Report was presented by Penny Scovill, from Hochschild, Bloom & Company accounting firm. She provided a brief overview of the Audit Report.

CITIZEN COMMENTS

None

LEGISLATION

BILL NO. 3992 AN ORDINANCE APPROVING A SPLIT OF THE LOT KNOWN AND NUMBERED AS 15225 AND 15233 MANCHESTER ROAD IN THE CITY OF BALLWIN.

A motion was made by Alderman Fleming and seconded by Alderman Terbrock for a first reading of Bill No. 3992, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 3992 was read for the first time.

Alderman Roach asked for additional information regarding this lot split. The Director of Development, Andy Hixson, stated that this is the first simple lot split and that there were no issues with the recommendation from the Planning and Zoning Commission to pass this ordinance.

Alderman Leahy stated he would refrain from voting on this bill due to a conflict of interest.

A motion was made by Alderman Fleming and seconded by Alderman Terbrock for a second reading of Bill No. 3992, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 3992 was read for the first time.

A roll call vote was taken for passage and approval of Bill No. 3992 with the following results:

Ayes – Aldermen Fleming, Terbrock, Roach, Bullington, Finley, Kerlagon;

Nays -- None.

Bill No. 3992 was approved and became **Ordinance No. 18-06**

BILL NO. 3993

Mayor Pogue announced that Bill 3993 would be held over until the next Board meeting.

CONSENT ITEM

- a. Public Works – Truck Body Purchases
- b. Liquor License for Bonhomme Lions for Ballwin Days
- c. Liquor License Renewal
 - Kabuki - Ballwin Recreation Complex -Target Store T-0026
 - Mi Lupita - Sky Music Lounge - CVS Pharmacy #2341
 - Walgreens #1049

Alderman Roach requested that item ‘A’ be pulled for further discussion.

A motion was made by Alderman Fleming and seconded by Alderman Leahy to accept the Consent Items ‘B’ and ‘C’ as recommended by staff. A voice vote was taken with a unanimous affirmative result and the motion passed.

MAYOR'S REPORT

Planning and Zoning Commission Re-appointment

Mayor Pogue asked that the Board approve the re-appointment of Planning and Zoning Commission members: Mike Utt, Lynn Goetz and Lisa Zimmerman.

A motion was made by Alderman Terbrock and seconded by Alderman Kerlagon to approve the re-appointment of Mike Utt, Lynn Goetz and Lisa Zimmerman to the Planning and Zoning Commission. A voice vote was taken with a unanimous affirmative result and the motion passed.

Mayor Pogue also recommended that Alderman Finley be the Board Representative for the Planning and Zoning Commission.

A motion was made by Alderman Fleming and seconded by Alderman Finley to approve Alderman Finley as the Board Representative for the Planning and Zoning Commission. A voice vote was taken with a unanimous affirmative result and the motion passed.

CITY ADMINISTRATOR'S REPORT

Consent Item 'A'

Alderman Roach asked if the budget provided for the different attachments for the trucks that were being purchased. Streets Superintendent, Jim Link, stated that \$240,000 was budgeted for the purchase of the trucks and their required attachments. The total for all items purchased was \$229,788.

A motion was made by Alderman Kerlagon and seconded by Alderman Leahy to accept Consent Item 'A' as recommended by staff. A voice vote was taken with a unanimous affirmative result and the motion passed.

Street Assessment Report

City Administrator Hanson provided an update on the street assessment, which was done in-house by certified staff, whom he thanked. He thanked Kirsten Hochstetler, Director of Marketing, who took all the information from the Public Works staff and compiled it into an informative format.

Ries Road Bridge Project

The City received full authorization for the Ries Road bridge Project. Ries Road will close on May 23rd and will remain closed until the first part of September.

Comprehensive Plan Community Open Forum

City Administrator Hanson informed the Board and those in attendance that on the following evening the City will be hosting a Community Open Forum at the Golf Course beginning at 6:00 PM to gain feedback and have discussions on the City's Comprehensive Plan.

STAFF REPORTS

PARKS AND RECREATION PARKS MASTER PLAN

\$100,000.00 was budgeted for the Parks Master Plan Project. An RFQ process was used to solicit proposals for the preparation of a parks master plan. Staff sorted through the seven submitted statements of qualifications and selected four firms for an interview by a panel of employees. Following the interview, two firms were selected to submit a refined scope of service and price to complete the master plan. Based on qualifications, experience and price, staff recommended the Board approves the contract with DG2 Design, for \$84,000.

Alderman Fleming asked what would be gained in having a Parks Master Plan. Parks and Recreation Director, Linda Bruer, stated this should set the parks priorities for the next 10-15 years. The city has never done a Parks Master Plan.

A motion was made by Alderman Terbrock and seconded by Alderman Finley to accept staff's recommendation to approve the contract for a Parks Master Plan with DG2 Design, for \$84,000.00. A voice vote was taken with a unanimous affirmative result and the motion passed.

POLICE DEPARTMENT ELECTRONIC MESSAGE SIGN BOARDS

\$30,000.00 was included in the Police Department's 2018 budgeted for the replacement of two electronic message sign boards. The sign boards will be shared between the Police Department and Public Works. Bids were advertised and only one proposal was received. Traffic Control Company provided the only proposal which came in under budget. Staff recommended that the Board awards the purchase to Traffic Control Company, the only bidder, for \$29,384.66

A motion was made by Alderman Bullington and seconded by Alderman Terbrock to accept staff's recommendation and award the purchase of two electronic message sign boards to Traffic Control Company, the only bidder, for \$29,384.66. A voice vote was taken with a unanimous affirmative result and the motion passed

ALDERMANIC COMMENTS

None

A motion was made by Alderman Fleming and seconded by Alderman Terbrock to adjourn the Board of Aldermen Meeting. A roll call vote was taken with a unanimous result, and the meeting was adjourned at 7:28 p.m.

TIM POGUE, MAYOR

ATTEST:

ERIC HANSON, CITY ADMINISTRATOR

Updated: June 18, 2018
A Johnson