



Memo

To: John Hoffman, Interim Director of Parks and Recreation
From: Hedy Boone, Superintendent of Recreation
Date: February 22, 2019
Re: Gymnasium Floor-Sanding, re-striping and refinishing

RFP 19-12-Gym Floor Refinishing

Sealed bids were due on February 21 at 10 am for the Gym Floor Refinishing project which included sanding down to bare wood, re-striping and refinishing the double gymnasium at The Pointe at Ballwin Commons. Requests for Proposals were sent to sixteen contractors and commercial bidders. It was also placed on the City's website. Email reminders were also sent to all contractors prior to bid date.

It is typically recommended every 7-8 years to remove all old floor finish and that has never been done to this gym floor. There are two major companies that do the majority of the high school and college gymnasiums in St. Louis. Professional Floors of St. Louis was the only company to return the RFP but I did receive a confirmation from Missouri Flooring that they did not bid due to the time of the year and their schedule was already filled during the time frame we asked the work to be completed.

I recommend the contract be awarded to Professional Floors of St. Louis and we go with the bid to perform and complete the project in four (4) weeks for the price of \$28,314. References were checked and they were all very favorable and they did not have any OSHA violations. The alternate bid was to complete the work in one less week - three (3) for an additional \$5,336 or a total of \$33,650. Funds were budgeted in the parks and recreation budget of \$32,500.

Professional Floors of St. Louis, Inc.
Attention: Steven Simpson
1307 West Lark Industrial Park
Fenton, MO 63026
314.843.4348

CITY OF BALLWIN TABULATION OF BIDS

RFP # 19-12

Bid Item: Gymnasium Floor-Sanding, re-striping and re-finishing

Date Opened: February 21, 2019

Department: Parks and Recreation Department

	Work completed in 4 weeks	Work completed in 3 weeks			
1. Professional Floors of St. Louis, Inc.	\$28,314	\$33,650			
2.					
3.					
4.					
5.					
6.					
TOTAL GROSS PRICE					
TOTAL NET PRICE	\$28,314	\$33,650			
DELIVERY DATE					

Attending Opening: Dept Rep. Hedy Boone, Superintendent of Recreation Finance Rep _____