

NOTICE OF DESTRUCTION OF RECORDS

Per the Missouri Secretary of State – State Archives – Local General Records Retention Schedule, August, 2016.

DESTRUCTION REQUESTS:

1995-2015 OCTDEF
2008-2015 Rockwood Alcohol Compliance Grants
2012-2015 Missouri Highway Safety Grants
2010-2013 Year End Journal Entries
2013-2017 Budget Preparation Records
1972 Issue Park Bond documents
2014-2017(July) Credit Card Receipts
March 2016 and before Business License Applications

DATE OF DESTRUCTION:

To be destroyed April 2019, following approval by the Board of Aldermen at its March 25, 2019 meeting.

METHOD OF DESTRUCTION:

Records to be Destroyed by contracted shredding company upon approval.

Approved by the Board of Aldermen and recorded in meeting minutes of: _____.

- Destruction follows specifications prescribed by the State of Missouri Local Records Board.