



DRAFT MINUTES
BOARD OF ALDERMEN
Meeting Minutes

JANUARY 13, 2020

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Tim Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann

Absent

Alderman Frank Fleming (work obligation)

Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Bob Kuntz
City Attorney Robert Jones

The Pledge of Allegiance was recited.

MINUTES

The Minutes from the December 9, 2019, Board of Aldermen meeting were submitted for approval. A *motion was made* by Alderman Leahy and seconded by Alderman Bullington to approve the minutes from the December 9, 2019 Board of Aldermen meeting. A voice vote was taken with a unanimous affirmative result and the motion passed.

The Minutes from the December 9, 2019, Board of Aldermen Closed meeting were submitted for approval. A *motion was made* by Alderman Bullington and seconded by Alderman Stallmann to approve the minutes from the December 9, 2019 Board of Aldermen Closed meeting. A voice vote was taken with a unanimous affirmative result and the motion passed.



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PUBLIC COMMENTS

None

LEGISLATION

Bill 4053 – AN ORDINANCE AUTHORIZING THE PLACEMENT AND DIRECTION OF “WELCOME TO BALLWIN” SIGNS

A motion was made by Alderman Finley and seconded by Alderman Bullington for a first reading of Bill No. 4053, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 4053 was read for the first time.

In discussion of Bill No. 4053:

Alderman Bullington asked about the size of the new signage. Public Works Superintendent Jim Link stated they would be the standard 18” x 30”. Alderman Finley confirmed the reason for this ordinance is because MODOT produces the “City Limit” signage; the City is responsible for the “Welcome to Ballwin” signage.

A motion was made by Alderman Stallmann and seconded by Alderman Bullington for a second reading of Bill No. 4053, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 4053 was read for a second time.

A roll call vote was taken for passage and approval of Bill No. 4053 with the following results:

Ayes – Aldermen Utt, Finley, Roach, Stallmann, Fleming, Leahy, Bullington, Kerlagon

Nays -- None.

Bill No. 4053 was approved and became Ordinance No. 20-01

CONSENT ITEMS

ADMINISTRATION – Bank Signatories

Staff recommends that the Board approve the authorized signers for all City accounts as presented.

Discussion:

None

A motion was made by Alderman Stallmann and seconded by Alderman Bullington to approve the authorized signers for City accounts. A voice vote was taken with unanimous affirmative result and the motion passed.



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ADMINISTRATION – Six-Month Financial Statement

The six-month financial statement is presented for the Board’s review and approval.

Discussion:

None

A motion was made by Alderman Stallmann and seconded by Alderman Bullington to accept the six-month financial statement. A voice vote was taken with unanimous affirmative result and the motion passed.

PARKS – Remodel Golf Course Maintenance Building

Four bids were received for the renovation of the golf course maintenance building. It is staff’s recommendation the bid be awarded to Brady Construction.

Discussion:

None

A motion was made by Alderman Stallmann and seconded by Alderman Bullington to award the bid to Brady Construction.

PUBLIC WORKS – Authorization to Sell Equipment

Staff recommends selling a Redi Haul Flatbed Trailer, a 2009 Bobcatt-190 and a 1998 GMC Topkick on GovDeals.com.

Discussion:

None

A motion was made by Alderman Stallmann and seconded by Alderman Bullington to authorize the sale of equipment.



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STAFF REPORTS

PARKS – Outdoor Golf Equipment Storage

It is staff's recommendation to approve A. Eilers Construction for construction of a 16' x 40' outbuilding for \$34,996.

Discussion:

Parks and Recreation Director Chris Conway stated this project was sent to eight vendors and only two proposals were received; one proposal qualified. There are no OSHA violations against this company and they received favorable recommendations from other municipalities; this proposal also falls within the capital improvement plan for the golf maintenance areas.

A motion was made by Alderman Roach and seconded by Alderman Stallmann to approve A. Eilers Construction for construction of the out building. A voice vote was taken with a unanimous affirmative result and the motion passed.

POLICE – Vehicle Purchase

Staff is requesting approval to move forward with the purchase of four Dodge Durango Police vehicles from Lou Fusz Dodge.

Discussion:

Chief Doug Schaeffler stated they would like to move forward with the vehicle purchase using the State bid price which is under our budget. Rebidding these vehicles would cost us more money than we would save. Alderman Finley asked how many sedans are left in the police department fleet. Chief Schaeffler stated four or five and with the purchase of the new Durangos, only one would be left. The Chief also stated the sedans are just too small and the SUV's are needed because of all the equipment now used. Alderman Roach asked about the comfort of the vehicles for the officers. Chief Schaeffler stated he has had the opportunity to drive one of the vehicles and they are comfortable. He also shared City of Chesterfield has them and likes them.

A motion was made by Alderman Leahy and seconded by Alderman Stallmann to approve moving forward with the purchase of the vehicles. A voice vote was taken with a unanimous affirmative result and the motion passed.

POLICE - Body Camera Purchase

Staff is requesting approval to move forward with the purchase and implementation of the Body Worn Camera program. This is a Single-Source purchase because it is an enhancement of our current in-car camera system from the same manufacturer, WatchGuard.

Discussion:

Chief Schaeffler stated they would like to move forward with the system from WatchGuard, which is the same system currently used with the vehicle cameras and will stay within budget. Alderman Stallmann asked how the system works. Chief Schaeffler stated this can be configured several different ways but the vehicle and body camera can operate independently and they can run with each other. Alderman Leahy asked if the body camera comes on automatically. Chief Schaeffler stated they should come on in sync with the vehicle camera, but the officer can turn on the camera if they should happen to be out of their vehicle. The Chief also stated there will be lots of training and policy writing regarding the use of the cameras.

A motion was made by Alderman Bullington and seconded by Alderman Stallmann to approve moving forward with the body camera purchase. A voice vote was taken with a unanimous affirmative result and the motion passed.

ADMINISTRATION – Sewer Lateral Contract

The contract for performing sewer lateral repairs for the City expired at the end of 2019; the contract was put out for bid. One bid was received which was from our current contractor, A & A Sewer. It is staff's recommendation the contract be awarded to A & A Sewer.

Discussion:

Building Commissioner Mike Roberts stated the bid for this contract was in the paper in November and we only received one bid from the current vendor. Mr. Roberts stated there were very modest price changes made and we are very happy with the current vendor.

A motion was made by Alderman Roach and seconded by Alderman Bullington to approve A & A Sewer for the City's sewer lateral contract. A voice vote was taken with a unanimous affirmative result and the motion passed.

MAYOR'S REPORT

COMMISSION APPOINTMENTS

Ballwin Historical Commission:

Board approval is requested for term renewal of JoAnn Graziano and Martin Schnipper to the Ballwin Historical Commission. These terms will expire on December 31, 2022. Alderman Roach thanked the volunteers who work on the committees. A motion was made by Alderman Roach and seconded by Alderman Stallman to approve these term renewals. A voice vote was taken with unanimous affirmative result and the motion passed.

Gary Mertz was nominated for appointment to the Ballwin Historical Commission. This term will expire on December 31, 2022. A motion was made by Alderman Stallmann and seconded by Alderman Leahy to approve this nomination. A voice vote was taken with unanimous affirmative result and the motion passed.

Planning & Zoning Commission:

Board approval is requested for term renewal of Tracy Bolte to the Planning & Zoning Committee. This term will expire January 1, 2024. Alderman Finley stated Commissioner Bolte does an excellent job on the committee and is worthy of reappointment. A motion was made by Alderman Bullington and seconded by Alderman Stallmann to approve this term renewal. A voice vote was taken with unanimous affirmative result and the motion passed.

CITY ADMINISTRATOR'S REPORT

City Administrator Kuntz commended Public Works for the efficient leaf collection program and also job well done on snow removal so far this year. He stated we expect to expand and continue the leaf collection pilot program for next leaf season.

Old Government Center headend room – ATT and Sprint currently occupy space in our old government center. Regardless of the final disposition for this building, Mr. Kuntz requested to be authorized to negotiate with these companies to relocate their equipment to an exterior space on the perimeter. Final determination would be subject to Board approval. Direction, by motion, is requested.

We continue to incur costs at the old building with vendors who still occupy space there. The building is vacant otherwise and has been since April 1, 2019. Mayor Pogue encouraged the Board to move forward as it is in our best interest to get the equipment out of the building, regardless of whether this would be the new police department site or not. Alderman Finley asked if it is anticipated a separate building would be added outside of the old government center. City Administrator Kuntz stated there have been very preliminary discussions at this point. Alderman Utt stated he would be abstaining from the vote as he is employed by one of the companies. A motion was made by Alderman Stallmann and seconded by Alderman Bullington to authorize the City



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Administrator to negotiate with the companies. A voice vote was taken with unanimous affirmative result (Alderman Utt abstained from the vote) and the motion passed.

City Administrator Kuntz stated he and Chief Schaeffler would be meeting with JEMA within a week and he plans to be able to present to the Board, an objective cost benefit analysis and assessment of the two identified police department building sites. He hopes to have this ready for the first Board meeting in February.

Future finances – Although the 2020 budget was balanced with application of fund reserves and the Chesterfield challenge to the current sales tax distribution formula has been resolved, there are still revenue related uncertainties that could affect future revenues and our ability to maintain current service levels. For this reason, it is requested that a meeting of the Finance and Administration Committee be conducted to discuss these issues and potential implications and the preferred alternatives for the new Police Department Building.

CITY ATTORNEY'S REPORT

City Attorney Robert Jones stated the Supreme Court approved a new uniform fine schedule for municipal offenses, which became effective January 1, 2020. Mr. Jones also shared that the ordinance passed in October 2019 amending the fee for parking in a fire lane would need to be changed because of the new fine schedule. He asked for a motion for him to draft legislation to delete the specific fine amount for the fire lane and prepare an amendment to code 15.266 with regard to other parking offenses which do not have a state charge code. This would eliminate the necessity of coming to court for people who receive tickets for these offenses. A motion was made by Alderman Stallman and seconded by Alderman Leahy for City Attorney Jones to draft the necessary legislation.

ALDERMANIC COMMENTS

Alderman Finley asked City Attorney Jones about his thoughts on the bills in legislature regarding TIF/TDD districts. City Attorney Jones explained the goal of these bills is to increase the role of counties and that they give more input to school districts and counties on TIF Commissions. He also stated the three bills he read appear to make the process more cumbersome. Alderman Finley also asked if Mr. Jones had thoughts on the use tax proposal in legislature; Mr. Jones stated he hadn't had the opportunity to read it yet.



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A motion was made by Alderman Leahy to adjourn. The motion was seconded by Alderman Finley. The motion passed by unanimous voice vote. The meeting adjourned at 7:25 pm.

_____ TIM POGUE, MAYOR

ATTEST:

_____ Polly Moore, CITY CLERK