



**CITY OF BALLWIN**

14811 Manchester Road, Ballwin, MO 63011

BILL NO. 3843

ORDINANCE NO. \_\_\_\_\_

INTRODUCED BY  
ALDERMEN TERBROCK, FINLEY, HARDER, DOGAN, FLEMING, LEAHY, KERLAGON, BOLAND

**AN ORDINANCE AMENDING SEC. 2-296(a) OF THE CODE OF ORDINANCES  
OF THE CITY OF BALLWIN, MISSOURI.**

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF  
BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Sec. 2-296 of the Code of Ordinances of the City of Ballwin is amended by deleting  
subparagraph (a) in its entirety and substituting therefor:

(a) The Assistant City Administrator/City Planner is hereby appointed as City Clerk. The City  
Administrator shall serve as Assistant City Clerk. The City Clerk and Assistant City Clerk or  
Clerks shall be the custodians of and shall be responsible for the maintenance of the City's  
records. The identity and location of a custodian is to be made available upon request. The City  
Clerk shall safely and properly keep all of the records and papers belonging to the City which  
may be entrusted to the care of the City Clerk; shall be the general accountant of the City, and is  
hereby empowered to administer official oaths and oaths to persons certifying to demands or  
claims against the City.

Section 2. All ordinances or parts of ordinances in conflict herewith are to the extent of such  
conflict repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage and  
approval.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
*TIM POGUE, MAYOR*

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
*TIM POGUE, MAYOR*

ATTEST: \_\_\_\_\_  
*ROBERT KUNTZ, CITY ADMINISTRATOR*