



City of Ballwin, Missouri  
Department of Parks and Recreation  
**RFQ Vlasik Park Master Plan & Holloway Park Design & Specifications**

**ADDENDUM #1**

Firms submitting qualifications should disregard the request for information listed in “Submission” section on pages one & two of the request for qualifications document. Firms should omit:

*“The report should document the planning process with appropriate text and estimated costs for all renovation, expansion, upgrades and additions along with conceptual drawings of suggested improvements.”*

and

*“After review and comment on the draft report, five copies of the final report should be provided to the City in 8.5 x 11” format with color maps and drawings. The report will also be provided in digital format (Adobe PDF) on a USB to the City.”*

replace the above with

*Five copies of the proposal should be provided to the City in 8.5” x 11” format with color maps and drawings. The proposal will also be provided in digital format (Adobe PDF) on a USB to the City.*

This document should be signed and included in the firm’s RFQ document when submitted by the due date.

Questions with regard to this addendum should be directed to Chris Conway, Director of Parks and Recreation at 636-227-8950 or [cconway@ballwin.mo.us](mailto:cconway@ballwin.mo.us)

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Signature

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Company