

Ballwin Days

2021



Vendor Booth Application & Agreement

1 Ballwin Commons Circle, Ballwin, MO 63021

636-227-8950 * 636-207-2330 fax

cconway@ballwin.mo.us

Organization Name: _____

Contact Name: _____

E-mail address: _____ Phone Number: _____

Address: _____ City: _____ Zip: _____

Type of Booths & Fees

	# of Booths	Type of Booth	1 Booth	2 Booths
Game Booth (Kids Corner, 10:30a—5p Saturday Only)		Non-Profit	\$50	\$85
		Profit	\$150	\$260
Food Booth		Non-Profit	\$275	\$430
		Commercial	\$350	\$610
Info./Retail Booth		Non-Profit	\$275	\$430
		Profit	\$350	\$610
Power (20 amp receptacle)			\$100	

Please list all menu items, games or retail items for your booth:

Other Comments:

2021 Ballwin Days

MERCHANDISE/ FOOD VENDOR CONTRACT

AUGUST 20-22, 2021 Vlasis Park, Ballwin, Missouri 63011

VENDOR/EXHIBITOR SPACE:

10'x 10' rental.. This includes outside overhead lighting ONLY. Any electrical requirements will be furnished at additional cost and will be based on individual needs. All electrical appliances must be listed in the section below, including the amps of each appliance, and only those listed will be allowed. The Ballwin Days committee reserves the right to remove any vendor device that has been determined to cause circuits to trip as a result of overloading. If additional space is required, please contact the Ballwin Days Chairman.

The full rental price along with this signed contract MUST be received by August 13, 2021. This amount will be forfeited if space is canceled after August 13, 2021. No booth space will be assigned until payment and contract are received. The Ballwin Days committee reserves the right to reject any vendor. Rejections are based on space availability and first come first serve on specific items being sold.

BALLWIN DAYS HOURS

Friday, August 20, 2021 5:00PM to 11:00 PM

Saturday August 21,2021 11:00 AM to 11:00 PM

Sunday, August 22, 2021 11:00 AM to 5:00 PM

RULES AND REGULATIONS

1. The Ballwin Days Chairman will assign booth spaces.
2. For those who request it electric will be limited to 20-amp electrical service. Examples of typical food service equipment amperage: bun warmer- 5 amps; heat lamp-5 amps, counter top deep fryer -12.5 amps, oven roaster-11.5 amps. Commercial grade equipment may draw more power. Limited outlets are available and appliances should be kept to a minimum. Vendors must supply their own extension cords.
3. Game Booth space will be available at 8:00 AM Saturday, August 21. Exhibits must be set up by 10:00 AM and vacated no earlier than 3:00 PM Saturday, August 21.
4. All other vendor space will be available at 12:00 PM Friday, August 20. Exhibits must be set up and in operation by 5:00 PM Friday and by 10:00 AM Saturday and Sunday.
5. Exhibits may be vacated no earlier than 3:00 PM on Sunday. No vehicles will be allowed on fairgrounds during fair hours.
6. Exhibits not in operation by times identified above will be declared forfeited and rented at the discretion of the Fair Booth Chairmen.
7. In an effort to avoid damage and the safety of workers and guests to the fairgrounds, vehicle access will be limited. Vendors must follow the direction of the Ballwin Days Committee when driving on the park grounds and will be held liable for damage to the park grounds resulting from not following this direction.
8. Exhibits must be contained within their designated space. No solicitations are to be made outside of the designated space.
9. Vendors are responsible for providing and setting up their exhibits. Obstructions or potential hazards will not be tolerated in an exhibit.
10. No selling of potentially dangerous instruments or drug-related paraphernalia is allowed. Exhibits that are deemed offensive, lewd, or in poor taste may be closed at the discretion of the Ballwin Days Chairmen.
11. Security provided by the Ballwin Police Department during fair hours.
12. Liability of exhibitors: In no case, shall the Ballwin Days Committee, the Ballwin Days Chairmen, Ballwin Days Volunteers or the City of Ballwin be held responsible for any loss, damage, injury, theft, death, or any other unforeseen occurrence at Ballwin Days.

1. Money raffles, games of chance with money payoffs or awards, cash lotteries, or any other gambling activities prohibited by state law shall be prohibited on the fairgrounds.
2. This contract (or any part of the booth space covered by this contract) shall not be assigned, let, or sublet without the written consent of the Ballwin Days Chairmen.
3. Vendors must give a summary of the items to be sold within their booths in the section below. Items not listed and approved by the Ballwin Days Chairmen will NOT be allowed sold at the fair.
4. The Ballwin Days Chairmen reserves the right to interpret the above rules and to determine all matters pertinent thereto, and also the right to amend and/or add such rules as may be deemed necessary. Violation of any said rule shall cause forfeiture of all privileges, payments, contracts, and participation rights by the vendor. There is no refund due to inclement weather, civil unrest, or acts of God.
5. Vendors are responsible for their own cash collections and also the collection and payment of any applicable sales taxes. Please sign and return the contract via email and call 636-207-2338 with your full payment. A copy of the contract will be signed and returned to you.
6. Food vendors will not be allowed to sell food items that are included in the agreement with P.B.J. Happee Day Shows i.e." cotton candy popcorn snow cones Carmel and candy apples.

Vendors are responsible to meet all applicable St. Louis County Health regulations and obtain proper permits.

Signature: _____ Date: _____

List all electrical appliances to be used:

List all items to be sold: _____

Booth Chairman's signature

Date Approved

RETURN TO:

Ballwin Parks and Recreation Attn: Ballwin Days Chairman #1 Ballwin Commons Circle, Ballwin, MO 63021
636-227-8950