

CONSENT ITEM

RE: Multi-Function Printer/Copier/Scanner/Fax – 2 units

DEPARTMENT: Administration

PROGRAM: Information Technology

RECOMMENDATION: Lease 2 Konica Minolta bizhub C554e units for 5 years from Copying Concepts (Govt Center / Police Department).

EXPLANATION: Of the 8 proposals received, Copying Concepts was the lowest bidder for a 60 month lease. The total estimated monthly lease expense, which is based on current departmental usage for color and black/white copies, is \$548/month (\$246 Govt Ctr + \$302 Police).

5 Year Lease

Vendor	Make/Model	Govt Ctr Monthly	PD Monthly	Total Monthly	Total 5 Year
Copying Concepts	Konica Minolta bizhub C554e	\$246	\$302	\$548	\$32,861
Americom	CopyStar CS5551ci	\$251	\$309	\$560	\$33,578
CDS	Konica Minolta bizhub C554e	\$265	\$314	\$579	\$34,748
GFI Digital	Sharp MX 5140	\$272	\$344	\$616	\$36,963
Ricoh	Ricoh MPC5503	\$284	\$336	\$620	\$37,217
Datamax	Canon imageRunner Adv C5255	\$285	\$358	\$642	\$38,547
DNT	Toshiba e-Studio 5055c	\$308	\$394	\$701	\$42,075
Coast to Coast	Toshiba e-Studio 5055c	\$343	\$416	\$759	\$45,510

SUBMITTED BY: Paula Reeds

DATE: 1/20/2016