



Parks & Recreation

Memo

To: Eric Hanson, City Administrator

From: Linda Bruer, Director of Parks and Recreation

Date: January 15, 2016

RE: Purchase of Used Bucket Truck

The parks department is requesting approval to investigate and negotiate the purchase of a used bucket truck with a not to exceed purchase price of \$85,000.00. A total of \$80,000 was budgeted for this purpose in the 2016 operating budget and \$10,000 remains in the capital equipment account as a result of the dump truck bid coming in under budget earlier this year.

Staff is looking for a truck that is in the best condition and meets our criteria for a 50-60' Altec manufactured lift piece. It is understood that you will have final approval on any purchase with a follow up report on the purchase to the Board of Aldermen following.

If you have any questions or should need more information, please let me know.