

CONSENT ITEM

RE: STAFF AND PROGRAM PARTICIPANT APPAREL

DEPARTMENT: PARKS AND RECREATION

PROGRAM: THE POINTE, NORTH POINTE, PARKS, AND CUSTODIANS

RECOMMENDATION: Award purchase of staff and recreation program participant apparel to the low bidder, Gateway Screen Printing, in the amount of \$15,631.25.

EXPLANATION: \$18,000 was budgeted for this purchase in the 2016-operating budget. The bid was advertised in the St. Louis Business Journal, posted on the Ballwin website and sent to fifteen area businesses.

On February 10, 2016, seven bids were received for the purchase of various staff and program participant apparel as follows:

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|----------------------------|-------------|
| 1. Gateway Screen Printing | \$15,631.25 |
| 2. Just Me Apparel | \$20,942.25 |
| 3. Kirkwood Trading | \$25,561.55 |
| 4. Sportsprint | \$15,920.70 |
| 5. St. Louis Sportswear | \$16,395.45 |
| 6. Promotions Promo | \$20,738.58 |
| 7. Treetop | \$16,211.25 |

The cost of recreation program participant apparel is off-set by program registration fees.

SUBMITTED BY: LINDA BRUER, CPRP
DIRECTOR OF PARKS & RECREATION

DATE: FEBRUARY 11, 2016