

# CONSENT ITEMS

**RE:** TEMPORARY LABORERS

**DEPARTMENT:** PUBLIC WORKS

**PROGRAM:** PROPERTY SERVICES (CURBSIDE LEAF COLLECTION)

**RECOMMENDATION:** We request authorization to use up to six temporary laborers from the low bidder, Westside Personnel Services, for a five week period, on an as needed basis.

**EXPLANATION:** The curbside leaf collection program continues for six weeks. Seven crews require 28 workers, each comprised of two drivers, a vacuum hose operator, and one raker. Currently, there are 24 full time Public Works employees available. Since 2005, we have supplemented our work force with temporary laborers. Factoring in for sick leaves and vacations, we are requesting approval to hire up to six temporary laborers on an as needed basis. Below is a summary of three written quotes which are attached. We do not anticipate using these laborers beyond eight hours per day nor Saturdays/holidays. The selected vendor will provide background checks at no additional costs and their certificate of insurance. The total cost is based on using these temporary laborers for 5 weeks.

Bidders	Hourly Rate	Total Hours <sup>(1)</sup> (6 persons x 23 days)	Cost
Westside Personnel Services	\$11.12	1104	\$12,276.48
Labor Ready	\$16.39	1104	\$18,094.56
Labor Finders	\$17.41	1104	\$19,220.64
<b>BUDGET</b>			<b>\$12,500.00</b>

(1) 23 days per person.

**SUBMITTED BY:** GARY R. KRAMER, P.E., CITY ENGINEER/DIRECTOR OF PUBLIC WORKS

**DATE:** OCTOBER 1, 2015