



TO: Mayor Tim Pogue
Board of Aldermen

RE: Police Department Headquarters Final Design

On March 9, staff was directed to solicit proposals for the final design of this new building. After the request for qualifications was advertised, conditions for a traditional review process changed significantly. In response, we extended the submission deadline and required all interested firms to submit written responses to specific essay questions in lieu of face-to-face interviews.

Chief Schaeffler, Captain Bergfeld and I reviewed and evaluated all 10 proposals that were received. Under normal circumstances, we would be recommending the firm of JEMA Architectural Services as the most qualified to bring this project through design to construction. Unfortunately, the anticipated economic impact related to COVID-19 compel us to recommend that no action be taken at this time and that the project be postponed indefinitely.

A handwritten signature in black ink that reads 'Bob Kuntz'. The signature is written in a cursive style.

Bob Kuntz

City Administrator