



Consent Item

Subject: Personnel Manual Revision - Housekeeping

Department/Program:

Recommendation:

Changes to the manual were made earlier this year based on the approved CBA. It was recently discovered that we should have added a section that deals with "On-Call Pay."

This new section allows for employees who are designated as "on-call," to receive double time if they are required to return to work. This provision does not apply to the snow removal operations.

After further review of the CBA, it was discovered that the "Call-In Pay" section should be changed to reflect the accurate compensation of 1.5 times the hourly rate.

Submitted By: Haley Morrison

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