

UNOFFICIAL DRAFT  
Minutes of the Board of Aldermen Meeting  
April 23, 2018 at 7:00 p.m.  
City of Ballwin – 300 Park Dr



STATEMENTS ATTRIBUTED TO INDIVIDUALS IN THIS “DRAFT” ARE NOT VERBATIM QUOTES. THE MINUTES OF THIS MEETING ARE REPORTED IN SUMMARY. THIS IS AN “UNOFFICIAL DRAFT VERSION” OF THE MEETING MINUTES. DRAFT VERSIONS OF MINUTES ARE SUBJECT TO REVIEW, MODIFICATION, AND APPROVAL OF THE BOARD OF ALDERMEN.

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:25 p.m.

## ROLL CALL

### PRESENT

Mayor Tim Pogue  
Alderman James Terbrock  
Alderman Michael Finley  
Alderman Kevin M. Roach  
Alderman Mark Stallmann  
Alderman Frank Fleming  
Alderman Jim Leahy  
Alderman Ross Bullington  
Alderman Raymond Kerlagon  
City Administrator Eric Hanson  
City Attorney Robert E. Jones

### ABSENT

The Pledge of Allegiance was given.

## MINUTES

The Minutes of the **April 9, 2018, Board of Aldermen meeting** were submitted for approval.

**A motion was made** by Alderman Fleming and seconded by Alderman Stallmann to approve the April 9, 2018, Board of Aldermen meeting minutes as submitted. A voice vote was taken with a unanimous affirmative result and the motion passed.

## SWEARING IN OF ELECTED OFFICIALS

**Ward 1: Alderman Michael Finley** -- Oath administered by Judge Jason Sengheiser  
**Ward 2: Alderman Kevin M Roach** -- Oath administered by Judge Virginia Nye  
**Ward 3: Alderman Frank Fleming** -- Oath administered by Judge Virginia Nye  
**Ward 4: Alderman Raymond Kerlagon** -- Oath administered by Judge Virginia Nye

Officials were sworn in for a two year term, expiring in April 2020.

## ROLL CALL

A second roll call was called after the swearing in of the newly elected officials.

### PRESENT

Mayor Tim Pogue  
Alderman James Terbrock  
Alderman Michael Finley  
Alderman Kevin M. Roach  
Alderman Mark Stallmann  
Alderman Frank Fleming  
Alderman Jim Leahy  
Alderman Ross Bullington  
Alderman Raymond Kerlagon  
City Administrator Eric Hanson  
City Attorney Robert E. Jones

### ABSENT

## PRESENTATION

### **Ballwin Police Department**

Chief Kevin Scott presented the Ballwin Police Department's annual report. The video presentation included crime statistics and traffic violations from 2017. It also included 911 calls to give a sense of the communication division's role.

## CITIZEN COMMENTS

**Dominic Lloyd** first congratulated the re-elected Aldermen, and then shared he would like to see the board consider allowing chickens in Ballwin.

**Julie Coulter** expressed gratitude to staff and aldermen for considering her petition to look into speeders on Richmond Meadows Drive. Research has been done in this area and she would like to know what the next steps would be after the data is considered.

**Helena Webb** stated she has enjoyed learning the process of how the City of Ballwin operates over the last year in various programs. She said she will be running for state representative.

## LEGISLATION

### RESOLUTION

#### **PARK GRANT**

Staff asked that the Board authorize City Administrator Eric Hanson to sign and execute the necessary documents for forwarding the project proposal application and later execute an agreement for a planning grant from the Municipal Parks Grant Commission.

***A motion was made*** by Alderman Fleming and seconded by Alderman Stallmann to approve the Resolution authorizing the City Administrator to execute the necessary documents for a Parks Grant and forwarding the project proposal application and later execute an agreement for a planning grant from the Municipal Parks Grant Commission. A voice vote was taken with a unanimous affirmative result and the motion passed. The Resolution was approved.

## RESOLUTION

### ELLISVILLE INMATE HOUSING CONTRACT AGREEMENT

The City of Ellisville has requested that the City of Ballwin enter into an Agreement to house prisoners on their behalf. According to the terms and conditions of the agreement between the two cities, for a period of one year, the City of Ballwin agrees to house the prisoners in the Ballwin Police Department's facility.

***A motion was made*** by Alderman Bullington and seconded by Alderman Fleming to approve the Resolution authorizing the Mayor to execute the contract agreement, on behalf of the City of Ballwin, between the City of Ellisville and the City of Ballwin to house Ellisville's inmates. A voice vote was taken with a unanimous affirmative result and the motion passed. The Resolution was approved.

## RESOLUTION

### MANCHESTER MEMORANDUM OF UNDERSTANDING

With the upgrade of the Communications system to the Next Gen 911 Dispatching System, Ballwin has identified a need for short term prisoner processing and housing until the project is completed. Staff requested that the Mayor be authorized to enter into an agreement, on behalf of the City of Ballwin, with the City of Manchester for prisoner processing and housing.

***A motion was made*** by Alderman Leahy and seconded by Alderman Fleming to approve the Resolution authorizing the Mayor to execute the Memorandum of Understanding, on behalf of the City of Ballwin, between the City of Manchester and the City of Ballwin to temporarily process and house Ballwin's prisoners during the upgrade of the Communications System. A voice vote was taken with a unanimous affirmative result and the motion passed. The Resolution was approved.

## BILL NO. 3990

### AN ORDINANCE AMENDING THE PERIOD OF VALIDITY FOR SPECIAL USE EXCEPTIONS

***A motion was made*** by Alderman Fleming and seconded by Alderman Bullington for a first reading of Bill No. 3990, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 3990 was read for the first time.

Alderman Fleming asked if City Attorney Jones would provide a summarization for this Bill. City Attorney Jones stated there has been a typo present since 2007 which refers to the wrong subsection. He stated this was a housekeeping item.

**A motion was made** by Alderman Fleming and seconded by Alderman Bullington for a second reading of Bill No. 3990, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 3990 was read for the first time.

A roll call vote was taken for passage and approval of Bill No. 3990 with the following results:  
Ayes – Aldermen Fleming, Bullington, Terbrock, Leahy, Kerlagon, Roach, Stallmann, Finley;  
Nays -- None.

Bill No. 3990 was approved and became **Ordinance No. 18-04**

## **BILL NO. 3991**

### **AN ORDINANCE REGULATING SHORT TERM RENTALS IN THE CITY OF BALLWIN.**

**A motion was made** by Alderman Stallmann and seconded by Alderman Fleming for a first reading of Bill No. 3991, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 3991 was read for the first time.

In discussion of Bill No. 3991, Alderman Roach moved to amend the language provided in item 5 under “B. Requirements and Restrictions” for parking from “on the street abutting the property” to “on the portion of the street directly contiguous to the property of the licensee” in regards to short term rentals to help contain renter parking. The Board determined it is in the best interest of residents and businesses in Ballwin to allow such rentals, subject to certain regulation

**A motion was made** by Alderman Fleming and seconded by Alderman Bullington for a second reading of Bill No. 3991 title only. A voice vote was taken with a unanimous affirmative result and Bill No. 3991 was read for the first time.

A roll call vote was taken for passage and approval of Bill No. 3991 with the following results:  
Ayes – Aldermen Fleming, Bullington, Leahy, Roach, Stallmann, Terbrock, Finley, Kerlagon;  
Nays -- None.

Bill No. 3991 was approved and became **Ordinance No. 18-05**

## **CONSENT ITEM**

- a.) Rotary Liquor License for Ballwin Days
- b.) IT – Google G-Suite Migration

**A motion was made** by Alderman Stallmann and seconded by Alderman Leahy to accept the Consent

Items as recommended by staff. A voice vote was taken with a unanimous affirmative result and the motion passed.

## **MAYOR’S REPORT**

Mayor Pogue recommended the reappointment of Alderman Fleming as President of the Board.

**A motion was made** by Alderman Stallmann and seconded by Alderman Leahy to appoint Alderman

Fleming as President of the Board. A voice vote was taken with a unanimous affirmative result and the motion passed.

Mayor Pogue stated that since there were no changes on the Board, he would like to keep the committees the unchanged. He stated that if an Alderman was unsure of which committee they were in they should send him an email.

Mayor Pogue stated that if anyone on the Board who would like to serve on the Planning and Zoning Committee next year to let him know, so they may be appointed to the position at the next Board meeting.

Mayor Pogue thanked everyone involved in the groundbreaking ceremony and apologized to anyone who was waiting on them for the start of the Board Meeting.

## CITY ADMINISTRATOR'S REPORT

City Administrator Hanson stated that the street light poles on Manchester Road are scheduled to be replaced by the manufacturer in May.

City Administrator Hanson reported that the two bridge replacement projects should begin in May. The Ries Road Bridge will be completed first, and then the Ramsey Road Bridge. A pre-construction meeting has been scheduled for the following week.

City Administrator Hanson stated that the North Pointe upgrades are beginning to take shape, and the competition pool is full and holding water. He added that staff has been working to fix a number of leaks, and the pool looks to be in great shape as summer approaches.

Finally, City Administrator Hanson Confirmed that Ameren has agreed to a location for the poles for the Reinke Road Construction Project. He stated that the dangerous curve should be rectified later this summer.

## STAFF REPORTS

### PUBLIC WORKS PURCHASE OF TWO TRAILERS

Streets Superintendent, Jim Link stated that bids for the two budgeted trailers came in under budget. Because the trailers came in so much under budget, Alderman Leahy suggested the purchase a third trailer, since the Public Works Department has three 1995 trailers, two of which were going to be replaced from this bid and the third needing extensive repair work done in order to make it last another year. The purchase of the three trailers will still remain under budget.

***A motion was made*** by Alderman Roach and seconded by Alderman Leahy to accept staff's recommendation to award to the only bidder, Bobcat of St. Louis, for the purchase of three Cronkite trailers. A voice vote was taken with a unanimous affirmative result and the motion passed.

## ALERMANIC COMMENTS

**Alderman Terbrock**, in regards to the comments from resident Dominic Lloyd's request, said he would support further discussion about allowing backyard chickens. He thanked everyone for the groundbreaking ceremony and everyone who put it together and for having Ballwin's former City Administrator Bob Kuntz present.

**Alderman Finley** wished to thank the residents of Ward 1 for voting for him again. Alderman Finley asked if Mayor Pogue wished to address the Board of Adjustment opening. Alderman Finley stated that he had a candidate in mind to filling the position from Ward 1, Derek Beiter.

**A motion was made** by Alderman Finley and seconded by Alderman Kerlagon to appoint Derek Beiter, from Ward 1, to serve on the Board of Adjustment Committee with a term expiring on May 24, 2023. A voice vote was taken with a unanimous affirmative result and the motion passed.

**A motion was made** by Alderman Fleming and seconded by Alderman Roach to adjourn the Board of Aldermen Meeting. A roll call vote was taken with a unanimous result, and the meeting was adjourned at 8:46 p.m.

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TIM POGUE, MAYOR

ATTEST:

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ERIC HANSON, CITY ADMINISTRATOR

*Updated: May 1, 2018*

A Johnson