



MEMORANDUM

TO: ROBERT KUNTZ, CITY ADMINISTRATOR
FROM: JIM LINK, DIRECTOR OF PUBLIC WORKS
DATE: April 16th, 2019
SUBJECT: Leaf Collection- Solicit formal Bids

RECOMMENDATION: We are seeking authorization to solicit formal bids for a leaf collection pilot project.

EXPLANATION: This pilot project would be to collect leaves in the Meadowbrook Country Club Estates subdivision by a contractor for the 2019 leaf program. This area represents approximately 5% of our total collection. By reducing our in house collection area we believe that the Leaf collection program can be completed sooner with less overtime utilized. The Public Works Committee has also recommended that our collection plan shall use a fixed crew number in each Ward throughout the duration of the program. This will ensure greater visibility and frequency for our residents.