



## Parks & Recreation

# Memo

To: Robert Kuntz, City Administrator

From: Linda Bruer, Director of Parks and Recreation

Date: February 14, 2013

RE: Purchase of Replacement Vehicle

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The recreation division of the department as well as the custodial staff shares the use of a 1999 Plymouth van to assist them in their duties. This vehicle, previously used by the police department, currently has 114,785 miles on it and has developed a variety of mechanical problems; city mechanics have advised that it is time to seek a replacement.

At budget time last fall and then again recently, staff analyzed the various options to replace the vehicle including leasing, a pre-owned purchase, and new purchase. \$20,000 was budgeted for the acquisition of a replacement vehicle in the 2013 budget.

Enterprise Leasing quoted a lease price of \$23,000 per year for a five year contract of a similar type vehicle including maintenance. The city would not own the vehicle at the end of the lease period, but trade it in for new lease vehicle. With regard to a pre-owned purchase, a survey of local dealerships revealed that with the \$20,000 budgeted; the city could purchase a used van with approximately 35-40,000 miles on it.

Each year the State of Missouri formerly bids vehicles and awards purchase contracts based on those results. Governmental entities from throughout the state can also purchase from this contract. A new Chrysler van on the state bid is \$20,271. We would intend to keep the van for at least ten years so purchasing a new van off the state bid for that price appears to make the most sense from a cost-benefit standpoint.

Therefore, staff is recommending the purchase of a new 2013 Chrysler minivan from the state bid vendor, West Brothers Chrysler of Sullivan, Missouri, in the amount of \$20,271.00. If you have any questions regarding this recommendation, please let me know.