

CONSENT ITEM

RE: Pointe Flooring

DEPARTMENT: Parks and Recreation

PROGRAM: The Pointe at Ballwin Commons

RECOMMENDATION: Staff recommends rejecting the one bid received from Flooring Systems in the amount of \$47,926 for Pointe flooring improvements. The project includes meeting room flooring, addition of some lobby carpeting, and the alternate for fitness area carpeting.

In addition, staff recommends re-bidding the project and deleting the requirement for a 10% retention of payment for one year following completion of the project. Bid and performance bonds will remain requirements.

EXPLANATION: \$175,000 was budgeted this year to make some improvements to The Pointe lobby and meeting rooms including paint, meeting room and some lobby flooring with an alternate for replacement of fitness carpeting, certain functional and aesthetic modifications to front desk, meeting room cabinetry, audio-visual updates as well as lobby furnishings.

Only one bid was received for the flooring portion of the package despite the fact that several contractors attended the pre-bid meeting. Checking with those that were present that did not bid, it seems that the 10% retainage of final payment; common in large public works projects is not common practice for smaller improvement projects.

SUBMITTED BY: Linda Bruer, Director of Parks and Recreation

DATE: June 5, 2013

CONSENT ITEM

RE: Pointe Millwork Bid

DEPARTMENT: Parks and Recreation

PROGRAM: The Pointe at Ballwin Commons

RECOMMENDATION: Staff recommends rejection of the one bid for Pointe millwork received from Duenke Cabinet Company in the amount of \$68,705.85.

The project includes modifications to the front desk to address control and other operational improvements as well as updating the look of the facade and replacing the worn countertop. Alternates included in the bid were to re-face storage "cubbies" in the gym that have delaminated and to re-face the fitness desk on the second level to match The Pointe's primary courtesy desk on the first floor.

Staff also recommends re-bidding this work and deleting the requirement to withhold 10% of payment for one year from project completion.

EXPLANATION: \$175,000 was budgeted this year to make certain improvements to the lobby and meeting rooms of The Pointe to improve operations and aesthetics. These improvements included paint, replacement of meeting room and fitness area flooring, and certain operational and aesthetic modifications to the front desk, meeting room cabinetry, audio-visual updates as well as lobby furnishings.

Only one bid was received for the millwork portion of the project primarily due to the city's requirement to hold 10% of payment for one year from date of project completion. Staff is recommending deleting this from future small construction project specifications. Bid and performance bonds will still be required.

SUBMITTED BY: Linda Bruer, Director of Parks and Recreation

DATE: June 5, 2013