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# Memo

**To: Linda Bruer, Director of Parks & Recreation**

**From: John Hoffman, Deputy Director of Parks**

**Date: 2/28/2012**

**RE: Movable Wall Bid**

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Bids were opened today for the replacement of the moveable partition wall in the meeting rooms at The Pointe. As you know, the 17 year old wall is in very poor condition. It is dirty to the point that it can no longer be cleaned, the rubber boot at the bottom is almost completely missing, the aluminum track it slides on is worn so it is a constant struggle to open or close it, and the last section will not lock into place, so the wall cannot be completely closed anymore.

RFP's were sent to three contractors. The bid announcement was also placed on Reed Construction Data, Dodge Reports, and on the City's website.

Only two bids were received. It seems there are only two companies in the St. Louis area that carry the type of wall we need. I found another vendor in Kansas City and one in Addison, Ill.; both of whom said the project was not large enough to travel that far. I found another company that only carries glass walls and another company that carries walls which fold down from the ceiling, which is not an option for us.

<b>Company</b>	<b>Bid</b>
<b>Ravensberg, Inc.</b>	<b>\$13,950</b>
<b>Golterman &amp; Sabo</b>	<b>\$14,322</b>

I would like to recommend we purchase from the low bidder, Ravensberg, Inc. in the amount of \$13,950. \$15,000 has been budgeted for this project. If you need any further information, please let me know.