

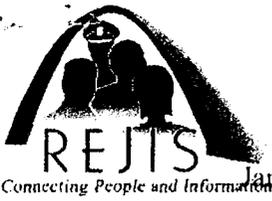
BALLWIN MUNICIPAL COURT

MEMORANDUM

Date: April 7, 2014
To: Bob Kuntz, City Administrator
From: Chris Northcutt
Subject: IMDS Court Docketing System

Attached is a letter we received from REJIS on February 6, 2014, regarding an increase in our monthly user fee.

When I contacted our REJIS client services representative Ron Cohen, he explained that this was in line with the "contract" we had with REJIS. When a copy of this contract was requested, REJIS was unable to locate it, so a new one was drawn up and submitted to us.



January 28, 2014

4255 West Pine Blvd.
 St. Louis, Missouri
 63108-2897
 314/535-1950
 www.rejis.org

Ballwin Municipal Court
 Attn: Chief Steve Schicker
 300 Vlasik Park Dr.
 Ballwin, MO 63011

Dear Chief Schicker,

Every six (6) months, REJIS reviews the caseloads of all IMDS (Integrated Metropolitan Docketing System) user sites to validate the actual number of new cases entered. We compare your Class size to your recent case entries. According to your IMDS proposal, REJIS may adjust the IMDS fees if the number of cases entered are, above or below the current class size, for four or more months.

Below is the schedule of our IMDS costs by Class.

IMDS SOFTWARE COSTS BREAKDOWN								
Description	Class 1 <250	Class 2 251-500	Class 3 501-800	Class 4 801-1200	Class 5 1201-1600	Class 6 1601-2000	Class 7 2001-2500	Class 8 >2501
ONE TIME COSTS								
Initial Software License	4,000.00	6,000.00	8,000.00	10,000.00	12,000.00	14,000.00	16,000.00	18,000.00
MONTHLY COST								
Interface License Maintenance Support	334.25	595.00	852.50	1105.00	1335.00	1470.00	1605.00	1735.00

Jerald L. Kent
Chairman

Chief Tim Fitch
Vice Chairman

Chief Sam Dotson
Secretary-Treasurer

Chief Michael Wiegand

Mr. Dele Oredugba

Dr. Richard Rosenfeld

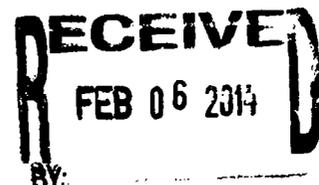
Ms. Pamela Reitz

Dr. William R. Powell, Jr.
General Manager

Currently, Ballwin Municipal Court is in Class 3, which allows a maximum of 501-800 new cases each month. The number of new case entries from July 2013 through December 2013 is as follows.

Month	Number of New Case Entries
July	780
August	816
September	886
October	869
November	690
December	909

Since the number of new cases consistently exceeded the maximum number, your monthly cost will increase as noted.



Monthly Costs	
Class 3 (Old)	Class 4 (New)
\$852.50	\$1105.00

As always, REJIS appreciates the opportunity to provide service and support.

For additional information and questions, contact your REJIS Client Services Representative.

Sincerely,



David Pudlowski;
Client Services Director

Kuntz, Robert

From: Northcutt, Chris
Sent: Thursday, April 3, 2014 9:55 AM
To: Kuntz, Robert
Cc: Schicker, Steve
Subject: FW: IMDS Proposal
Attachments: BALLCIMCIMD2.pdf

Attached is the proposal I requested from REJIS for the court services they provide. This proposal reflects a \$252 per month increase, for a total yearly cost of \$13,764. This is \$3,030.00 over what we have budgeted for this year.

Chris



REJIS

Connecting People and Information

Proposal #: 1614

Customer #: 00030025

Date: 4/3/2014

Proposal

4255 West Pine Blvd.
St. Louis, MO 63108
314-535-1950 (phone)
314-535-1729 (fax)
www.rejis.org

Proposal Name: BALLCIMC2
Client Service Rep: Ron Cohen
Prepared For: Chris Northcutt
Ballwin Municipal Court
300 Park Drive
Ballwin, MO 63011

Qty.	Description	FRQ	Price	Extended
1	IMDS Class Four w/ Interfaces-License Maintenance & Support	MTH	\$ 1,105.00	\$ 1,105.00
4	IMDS Workstation Maintenance	MTH	\$ 10.50	\$ 42.00
Total				\$ 1,147.00

*Prices subject to change

Frequency Information is provided to assist the customer in determining ongoing costs.

Frequency Codes

OTO - One Time Only MTH - Monthly QTR - Quarterly SA - Semi Annually

ANN - Annually

Proposal Notes

IMDS with optional interfaces for the City of Ballwin's Municipal Court. Included is the cost for four of their workstations to run IMDS.

The IMDS subscription is based on the number of new court cases entered each month. Usage for the previous six months is reviewed twice each year. If the number of new cases entered in four of the six months is either greater than or less than the number of cases in the current class, then the court will be moved to the new class and the appropriate subscription rate will be applied. The court will be responsible for monitoring the number of new cases entered each month so anticipated changes can be planned. The Class breaks for number of new cases in a month are noted below and your Client Service's Representative can provide the costs for each class, as needed.

- | | |
|------------------|--------------------|
| Class 1 <=250 | Class 5 1201-1600 |
| Class 2 251-500 | Class 6 1601- 2000 |
| Class 3 501-800 | Class 7 2001-2500 |
| Class 4 801-1200 | |

This IMDS interface package provides automated conviction reporting by the Court to the Department of Revenue to comply with OSCA reporting standards. The package also includes the ability to obtain DOR Drivers History records for prior convictions and criminal history data. To comply with CJIS standards, individuals who access this data either must have already completed the requisite training or must attend the requisite training within six months after access rights are provided.



REJIS

Connecting People and Information

Proposal #: 1614
Customer #: 00030025
Date: 4/3/2014

General Notes

- Prices for REJIS software and services are valid for 90 days from the proposal date.
- If quotes from vendors for hardware/software requests are part of this proposal, the final price may fluctuate and will be adjusted accordingly during the billing process.
- Hours for labor are ESTIMATES ONLY. Agencies will be billed for the actual number of hours worked on this project or service.
- All agencies that access REJIS services must meet anti-virus and NCIC/CJIS security requirements.
- For custom code developed by REJIS, the following statement applies. "As implied under the REJIS operating charter to support regional government entities, REJIS will retain ownership of the developed software and will make it available to any/all regional government entity(ies) that can utilize this capability. REJIS retains title to all copyrights, trade secrets, and intellectual property rights to the software. The Agency agrees that the software shall not be disclosed, given, sold to, or used by another party without written approval of REJIS".
- Please contact your Client Services Representative with any questions.

